

Dwapi SPOT SOP

(Last Updated: August 2021)

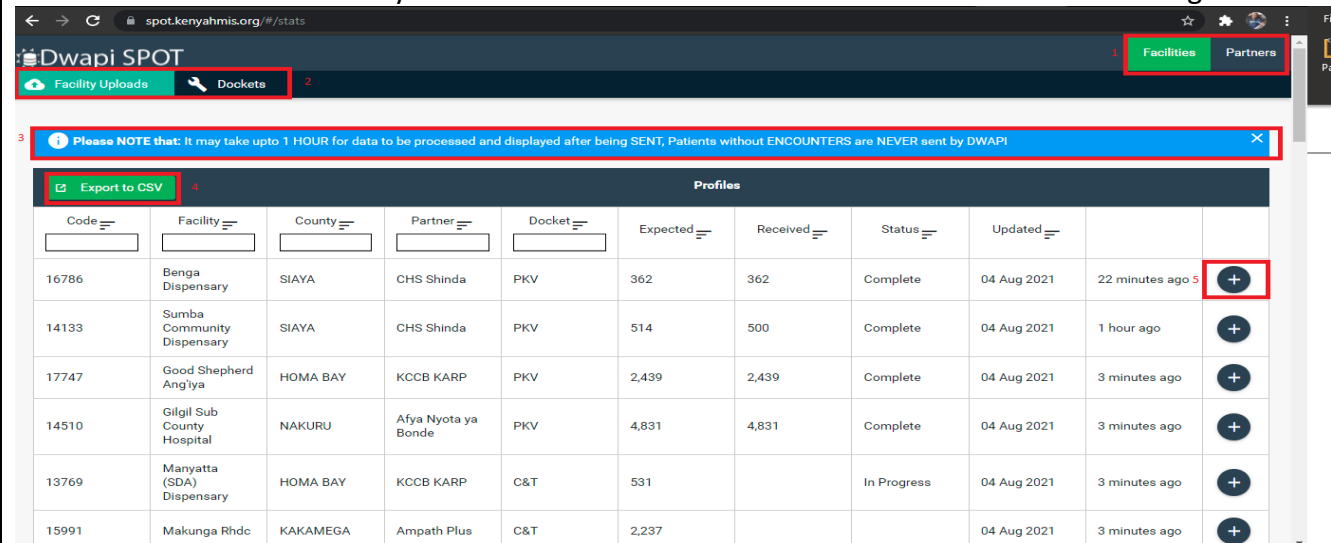
Tasks:	End to end navigation of Dwapi SPOT
Objective:	Provide SPOT navigation skills
Who:	EMR users
Required Materials:	Computer with internet Access, SPOT URL

SECTION 1: DWAPI SPOT ACCESS

- Use the link below to access the new SPOT. <https://spot.kenyahmis.org/>
 You will see the 'Home Screen' below where you can navigate through to access more features using available tabs and filters. The numbers indicate different functionalities that a user can access while using DWAPI.

SPOT Dashboard

- The dashboard will show you features available and different sections of the 'Home Page'



The screenshot shows the Dwapi SPOT dashboard interface. At the top, there are navigation tabs for 'Facilities' and 'Partners'. Below the tabs is a warning message: 'Please NOTE that: It may take upto 1 HOUR for data to be processed and displayed after being SENT, Patients without ENCOUNTERS are NEVER sent by DWAPI'. Underneath the warning is an 'Export to CSV' button. The main part of the dashboard is a table titled 'Profiles' with columns for Code, Facility, County, Partner, Docket, Expected, Received, Status, and Updated. The table contains several rows of data, and a '+' button is visible in the rightmost column of the first row.

KEY:

- Main Menus
- Sub-menus
- Warning note
- Export to csv button
- 'View button' for more information

Note: You can filter by Code, Facility, County, Partner and Docket and export the results to csv for further analysis

1. Facility Uploads tab

This displays a list of all the facilities that have uploaded data into the NDWH using the DWAPI tool. Additional details are indicated. Details include MFL Code, Facility name, County, SDP, Docket, Number expected, Number received, Status of the upload, the last day of upload and the elapsed period. See 9 above.

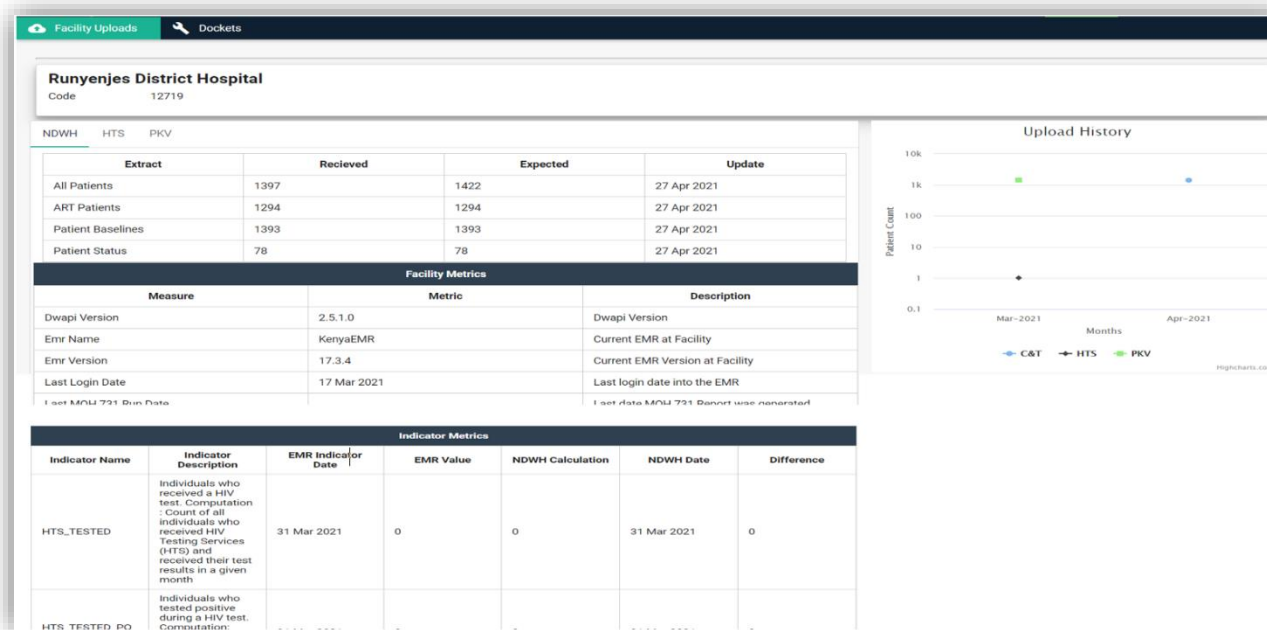
The list can be expanded to focus on a specific facility by clicking the “+” sign.

2. Facility Dashboard

It has several features such as facility name, code, and different characteristics of the data uploads for both Facility uploads and Dockets

Click on the ‘+’ icon against a facility to display the following:

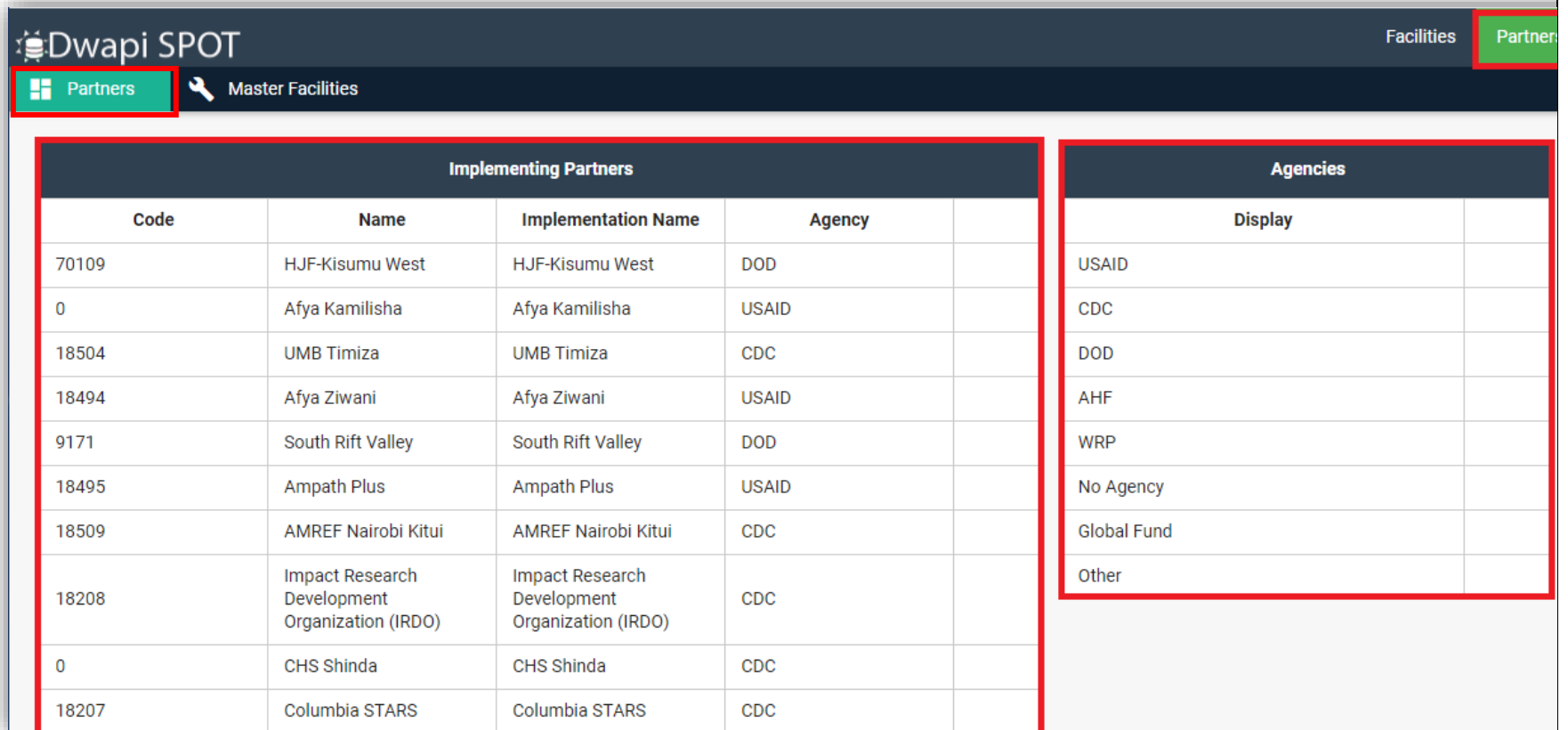
- Upload statistics for each indicator (i.e. NDWH, HTS, PKV, MNCH).
- Facility Metrics
- Indicator Metrics



3. Partners Menu

Contains **Partners** and **Master Facilities** sub-menus

- Click on the 'Partners' sub-menu display '**Implementing Partners**' information and the '**Agencies**' as shown below
- This section will show Implementing Partners names, codes, implementation name and the Agency for each partner



The screenshot shows the Dwapi SPOT interface. At the top, there are navigation tabs for 'Facilities' and 'Partners'. Below these are sub-menus for 'Partners' and 'Master Facilities'. The 'Partners' sub-menu is active, displaying two tables:

Implementing Partners			
Code	Name	Implementation Name	Agency
70109	HJF-Kisumu West	HJF-Kisumu West	DOD
0	Afya Kamilisha	Afya Kamilisha	USAID
18504	UMB Timiza	UMB Timiza	CDC
18494	Afya Ziwani	Afya Ziwani	USAID
9171	South Rift Valley	South Rift Valley	DOD
18495	Ampath Plus	Ampath Plus	USAID
18509	AMREF Nairobi Kitui	AMREF Nairobi Kitui	CDC
18208	Impact Research Development Organization (IRDO)	Impact Research Development Organization (IRDO)	CDC
0	CHS Shinda	CHS Shinda	CDC
18207	Columbia STARS	Columbia STARS	CDC

Agencies	
Display	
USAID	
CDC	
DOD	
AHF	
WRP	
No Agency	
Global Fund	
Other	

4. Master Facilities Menu

- This section has filters that enables a user to search for any facility and display its respective county, code and agency
- Click on the 'Master Facilities' to display the Code, Name, County and Agency
- You can filter the indicators by typing in the respective categories, e.g County to display all facilities plus their Codes in the respective county, etc



Facilities			
Code	Name	County	Agency
10001	Abel Migwi Johana Laboratory	KIRINYAGA	
10003	Aberdare Health Services	MURANG'A	
10006	Afya Link Ngurubani Clinic	KIRINYAGA	
10002	Aberdare Medical & Surgical Clinic	NYERI	
10004	Abrahams Clinic	KIRINYAGA	

THE END