





# **CASE MANAGEMENT SERVICES**

[Last updated: 17<sup>th</sup> Jul 2023]

Tasks:	Manage clients from case management services in the HIV program
Objective:	Linking a client to a specific service provider for targeted intervention.
Required Materials:	Client enrolled in HIV service, Health Care provider
Description:	KenyaEMR supports a comprehensive Case management module that supports documentation, tracking and reporting of clients linked to their case managers. This manual outlines how to link a client to a case.
Who:	Doctor, Clinical Officer, Nurse, Health records officer or data clerk
Learning Objectives	<ul> <li>By the end of this session, you will be able to:</li> <li>Successfully log into KenyaEMR</li> <li>Successfully Register, enroll and link a client to their respective case managers</li> </ul>







#### Step 1 : Login in to KenyaEMR

- Login to KenyaEMR
- Enter the application server URL
   *"[serverIPadress:8080/openmrs]"* and press Enter key on the keyboard.
- On successful loading, you should navigate to the system login page.
- Authenticate entry by providing username and password on the fields and click "*Login*" Upon successful login, you shall be navigated to KenyaEMR Home Page

#### KenyaEMR Home Page

The landing page - You will see the facility dashboard. Locate and click **Home** to load the Home Page.











# Step 2: Access the homepage.

# To access the Case management Module

- Click **Home** and then click **Registration** app as highlighted.
- This will launch the Person pre-registration Page.







## Step 3: Find or Create a patient.

- Click on **Find or Create** a client to search for the person within the system.
- It is good practice to search for the client before you proceed to create a new one. To do this, enter the patient's name and press enter. If no similar record is found, proceed to register the person afresh.
- To register, click **Create new patient** as highlighted in the illustration.
- Click **Register new Patient** to open the registration form.
- Fill in the form as required and submit as per the patient registration guide.









## Step 4a: Adding a Case manager (If doesn't exist)

It is important to add a case manager for complete linking of clients to case managers for interventions. To do this, follow the steps below:

- On the client's profile (after registration), click Add Case Manager
- Complete the highlighted cells as shown in the below screenshot.

If the relationship already exists, skip this step, and proceed to offer other services.

Home Clinician					Logged in as kimanu kimanu
<b>Fest, Eldoret Test</b> 2 Female, ~30 year(s) (approx 15-Jun-1993)			Unique Patient Number 176278	87564	
le for ART Due for CACX Screening Due for CD4 to	est Eligible for COVID-1	9 Vaccination			
Information				6	👌 Visit Summary 🛛 📲 Check out of vi
tient has missing National ID Number and other : entifiers.	registration			HIV Care	
ephone contact: 0711334422	Last WHO Stage: WHO STAGE 1 ADULT (18-jul-2023) Last CD4 count: None Last CD4 percentage: None				
		Regimen: Never on ARVs			
IIT Risk Score			HIV Clinical	Appointment History	
sk Score		Latest appointments			
aluation Date		Visit Date	TCA Date given	Duration (in days)	TCA honoured?
scription	-	18-Jul-2023	24-Aug-2023	37	
sk Factors	•				
Case management			Avai	ilable Visit Forms	
🕂 Add Case Manager		Figure Based Violence Screening			
Relationships		Alcohol and Drug Abuse Screening(CAGE-AID/CRAFFT)			
🕂 Add Relationship 🤌 Family/Partn	ier List	Enhanced Adherence	Screening		







	<ul> <li>A Home Clinician</li> <li>Omar, omar omar</li> <li>♂ Male, ~14 year(s) (approx 15-jun-2009)</li> <li>On TB Eligible for ART Due for CD4 test On OVC On OTZ Eligible for COVID-19 Vaccination</li> </ul>	Unique Patient Number <b>000045708690</b> District Registration Number <b>000000x207</b>		
		Edit Case Manager		
<ul> <li>Step 4b: Add a case manager between the client and case manager.</li> <li>Specify the provider's name that you intend to pair with this client by searching under Choose a Provider as shown. To search, enter any part of the provider's name and scan through the list of available persons to identify the correct person. Click on the correct name.</li> </ul>	Choose a provider Lokirien Lokirien V Relationship Case manager V Start date End date 18-Jul-2023	Save Cancel		







- Under <b>Relationship</b> , select Case Manager	Information		Leck in for visi			
- Under <b>Start Date</b> , specify the date when the	Patient has missing Birth Certificate Number and other registration identifiers.		HIV Care			
<ul> <li>Leave the End date blank.</li> <li>Click Save to submit the form.</li> </ul>	Telephone contact: 9165699911		Last WHO stage: WHO STAGE 1 ADULT (06-Apr-2023) Last CD4 count: None Last CD4 percentage: None Last Viral Load: None			
	Family History Edit form		HIV Clinical Appointment History			
			Latest appointments			
Step 4b: Cont	IIT Risk Score		No history round			
The diagram here shows how the Polationship section looks	Risk Score	-				
like after successful linking of Client to the case manager	Evaluation Date	-	TB Care			
It also indicates the relationshin's start date	Description	-	Treatment Number:			
You can edit the relationship by clicking on the Edit icon	Risk Factors		Disease classification: Mycobacterium Tuberculosis, extrapulmonary Patient classification: retreatment after default, tuberculosis			
highlighted. You can also delete the relationship by clicking on	Case management		Regimen: Never on TB regimen			
the Delete Icon highlighted.	Case manager: <b>L emuria, emuria emuria</b> Started: <b>18-Jul-2023</b>	/ 🗙				
Otherwise click Check-in to initialize the services for the day's encounter.	Case manager: <b>L</b> Lokirien, Lokirien Lokirien Started: 18-Jul-2023	2 🗙				
	+ Add Case Manager					







	KenyaEMR 18.6.1, powered by OpenMRS Technical University of Mombasa Me	dical Clinic (17627)				Gover Mi	rnment of Kenya inistry of Health
Step 5: Once a relationship has been created, and you	🕈 Home Clinician Logged in as <i>kimanu kimanu kimanu</i> My Profile Log Out 🛛						
	Back	Patient list					
	Back to home	Patients for case manager					
	rovider: 👤 emuria, emuria emuria	First Name	Middle Name	Last Name	Start Date	End Date	
click on the client's profile, you will be able to access		Mary	Mary	Mary	22-Jun-2023		
the patient's who are managed by the case manager		Kimathi	Kimathi	Kimathi	27-Jun-2023		
as indicated on the screenshot.		omar	omar	omar	18-Jul-2023		
		omar	omar	omar	18-Jul-2023		
		omar	omar	omar	18-Jul-2023		
		First Previous 1 Next Last					

THE END