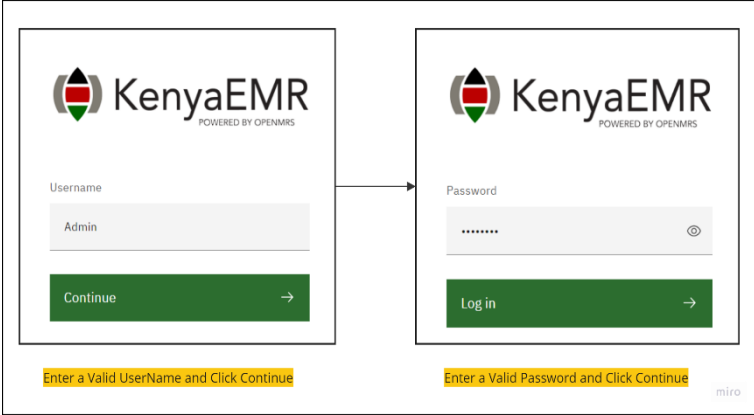


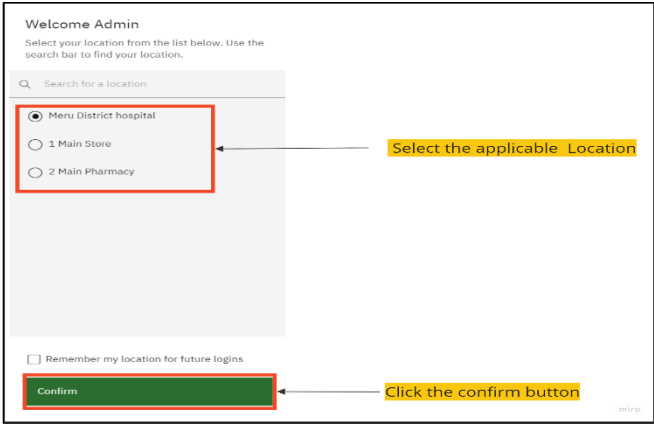
SOP: Patient Discontinuation from a Service

(Revised March 2024)

Tasks:	End to end KenyaEMR Patient Discontinuation from Various services workflow
Objective:	To acquire knowledge on Discontinuation procedure from various services
Who:	EMR user
Required Materials:	Applies to KenyaEMR 3.x Version

STEP	ACTION	Screenshot
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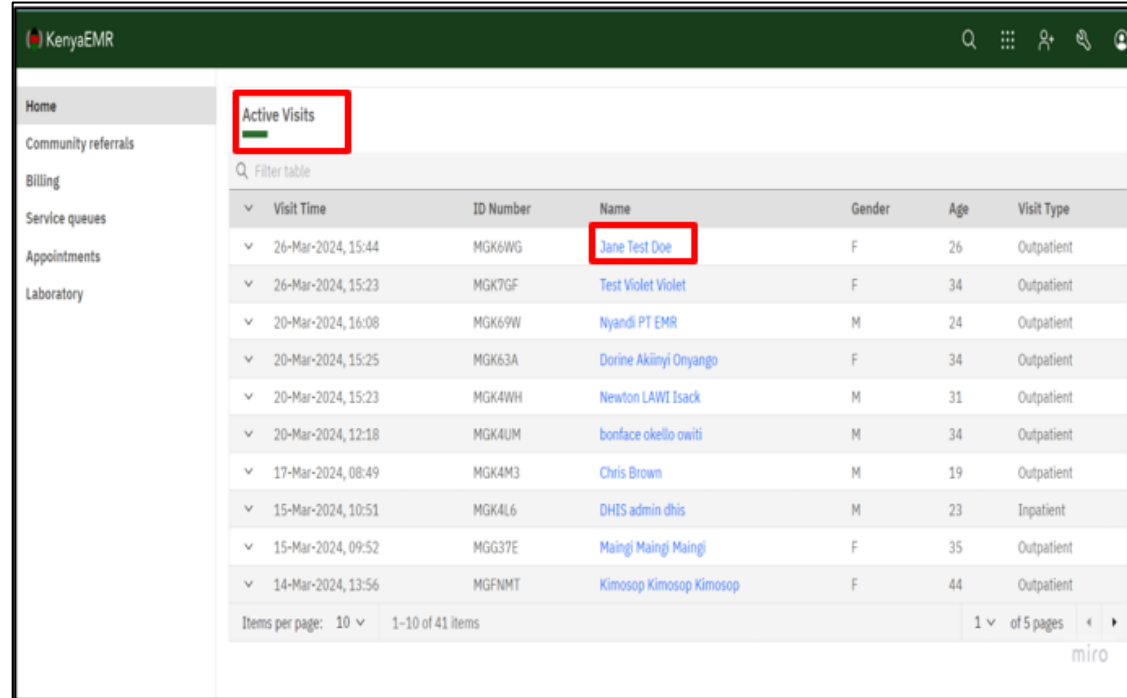
1.	<p>Login to KenyaEMR</p> <p>On successful KenyaEMR system access, you should be navigated to the login page.</p> <p>Authenticate entry by proving a valid username and password on the fields, then click the “Continue” button.</p>	
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2.	<p>KenyaEMR 3.x Landing page</p> <p>Upon successful login, you shall be navigated to system Landing Page.</p> <p>Select the appropriate location and click Confirm.</p>	
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3.

KenyaEMR Homepage

From KenyaEMR homepage, a user can access the Active visits lists, displaying all patients scheduled for a visit in a particular day.



The screenshot shows the KenyaEMR interface. The 'Active Visits' tab is selected in the top navigation bar. Below it is a table with columns: Visit Time, ID Number, Name, Gender, Age, and Visit Type. The name 'Jane Test Doe' is highlighted in red in the first row. The table also includes a search filter, pagination controls (1-10 of 41 items), and a 'miro' watermark.

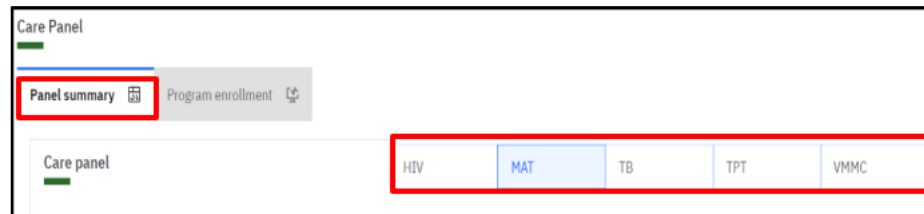
Visit Time	ID Number	Name	Gender	Age	Visit Type
26-Mar-2024, 15:44	MGK6WG	Jane Test Doe	F	26	Outpatient
26-Mar-2024, 15:23	MGK7GF	Test Violet Violet	F	34	Outpatient
20-Mar-2024, 16:08	MGK69W	Nyandi PT EMR	M	24	Outpatient
20-Mar-2024, 15:25	MGK63A	Dorine Akiinyi Onyango	F	34	Outpatient
20-Mar-2024, 15:23	MGK4WH	Newton LAWI Isack	M	31	Outpatient
20-Mar-2024, 12:18	MGK4UM	bonface okello owiti	M	34	Outpatient
17-Mar-2024, 08:49	MGK4M3	Chris Brown	M	19	Outpatient
15-Mar-2024, 10:51	MGK4L6	DHIS admin dhis	M	23	Inpatient
15-Mar-2024, 09:52	MGG37E	Maingi Maingi Maingi	F	35	Outpatient
14-Mar-2024, 13:56	MGFNMT	Kimosop Kimosop Kimosop	F	44	Outpatient

4.

Accessing Programs a patient is enrolled in.

From the left side bar navigation, select “Care Panel” to access the Program Summary Tab.

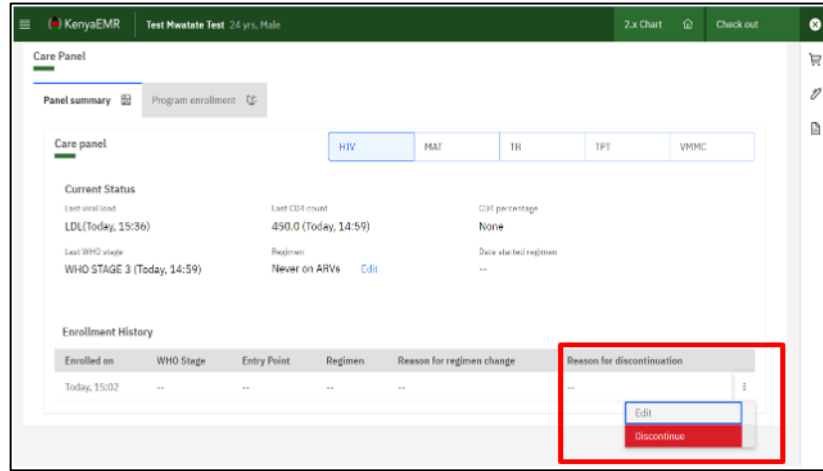
Program Summary allows a user to access all Services a patient has been enrolled in as applicable according to *Age, Gender, and Eligibility status.*



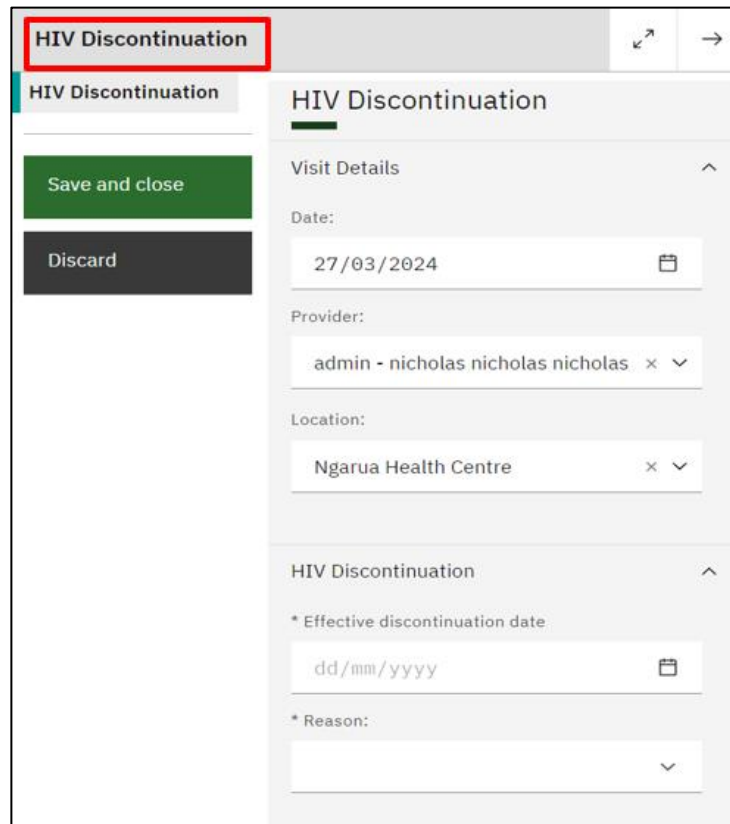
The screenshot shows the 'Care Panel' interface. The 'Panel summary' tab is selected. Below it, there are buttons for different programs: HIV, MAT, TB, TPT, and VMMC. The 'MAT' button is highlighted in blue, and the entire row of buttons is enclosed in a red box.

Program
HIV
MAT
TB
TPT
VMMC

5. **Discontinuing a Patient from a service**
Step 1:
 Select the service to discontinue patient from
Step 2:
 Access the Enrollment form.
Step 3:
 Select Action at the end of the enrollment details entry, under Reason for discontinuation.
Step 4:
 Select Discontinuation to Load the discontinuation form.



6. **Discontinuation form**
 Once a user selects the discontinue option, the system will load the discontinuation form from the **selected service program**.
Example Selected service is HIV program. Selecting Discontinue option loads the HIV discontinuation form.
 Add the Date discontinued and select discontinuation reason as applicable per service program.



7.

Editing a Discontinuation form

Step 1:

From the patient home page, select Visits.

Step 2: Select All Encounters

The system will load all encounters documented previously.

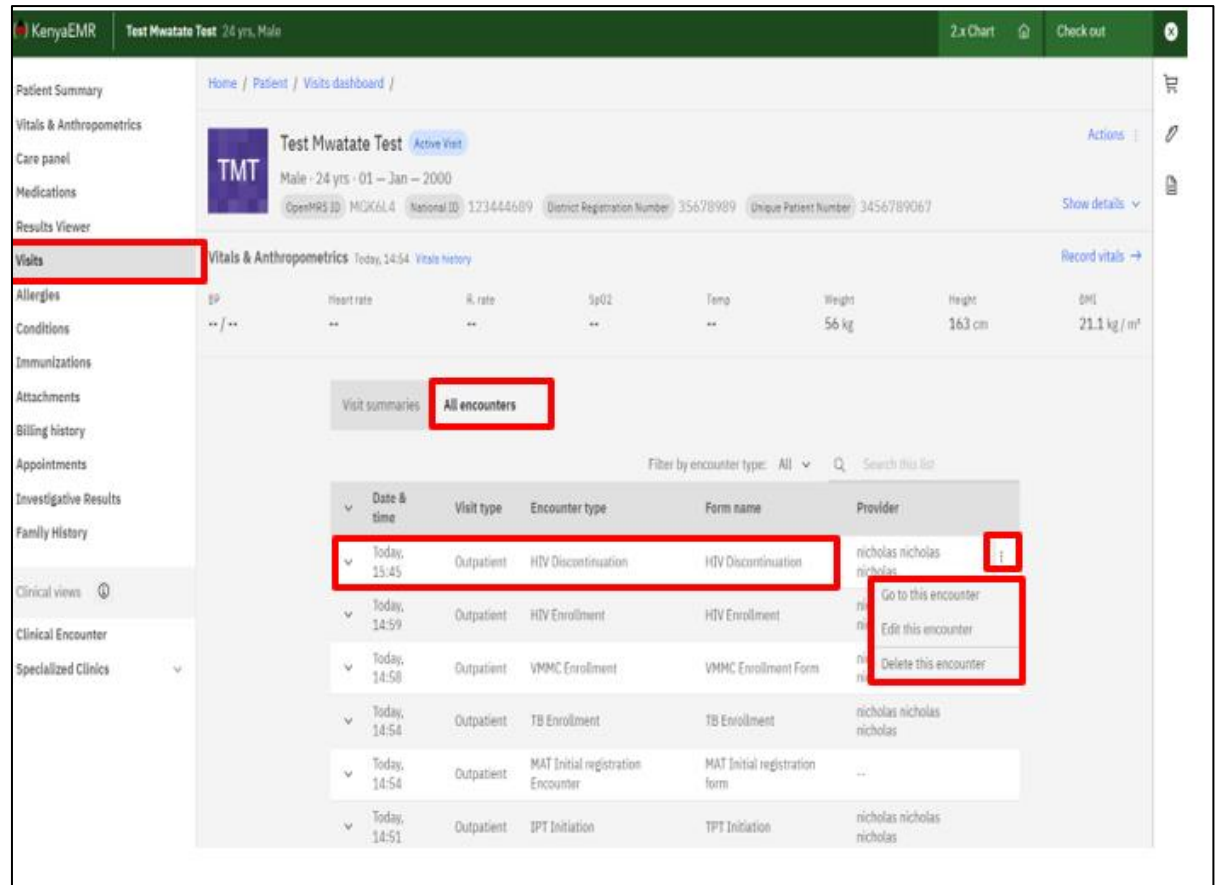
Step 3:

Select the Encounter date with the discontinuation from selected service program.

Step 4:

Under Actions, select Edit this encounter.

The system will load the Discontinuation form as filled, Edit accordingly.



The screenshot shows the KenyaEMR interface for a patient named Test Mwatate. The 'Visits' section is active, and the 'All encounters' button is highlighted. A table of encounters is displayed, with the first row highlighted. The 'Actions' menu for this row is open, showing 'Go to this encounter', 'Edit this encounter', and 'Delete this encounter'.

Date & time	Visit type	Encounter type	Form name	Provider	Actions
Today, 15:45	Outpatient	HIV Discontinuation	HIV Discontinuation	nicholas nicholas	Go to this encounter Edit this encounter Delete this encounter
Today, 14:59	Outpatient	HIV Enrollment	HIV Enrollment	nicholas nicholas	
Today, 14:50	Outpatient	VMHC Enrollment	VMHC Enrollment Form	nicholas nicholas	
Today, 14:54	Outpatient	TB Enrollment	TB Enrollment	nicholas nicholas	
Today, 14:54	Outpatient	MAT Initial registration Encounter	MAT Initial registration form	...	
Today, 14:51	Outpatient	IPT Initiation	TPT Initiation	nicholas nicholas	

THE END