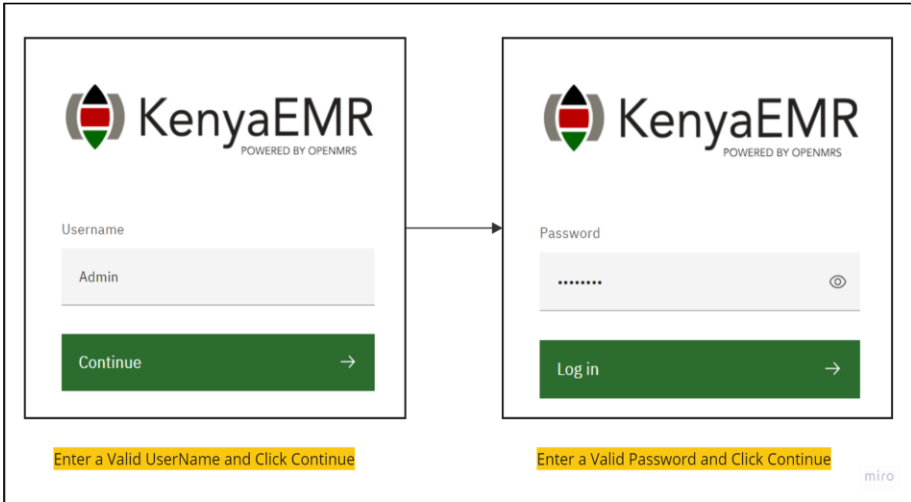
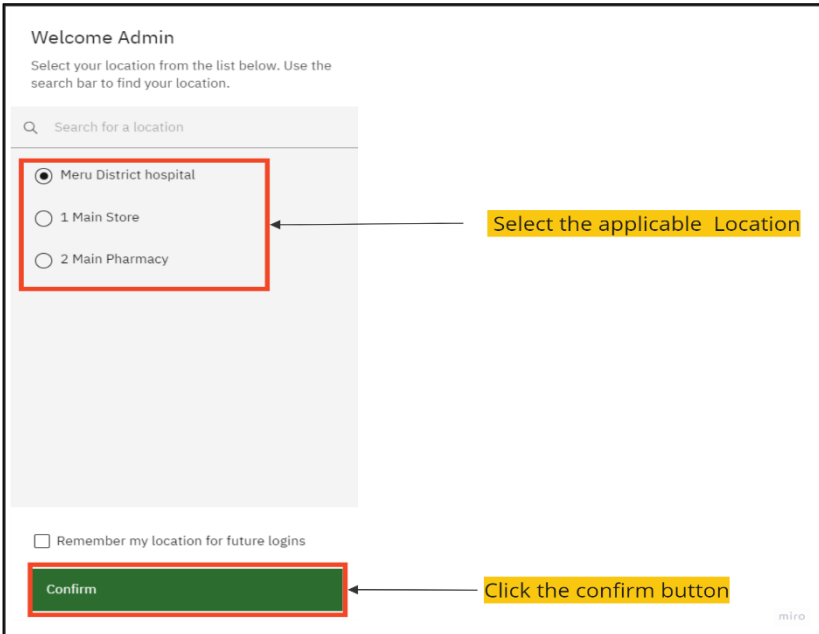


# SOP: Patient Discontinuation by Death Event

(Revised March 2024)

Tasks:	End to end KenyaEMR Discontinuation for a Death workflow
Objective:	To acquire knowledge on Discontinuation procedure from a Death event
Who:	EMR user
Required Materials:	Applies to KenyaEMR 3.x Version

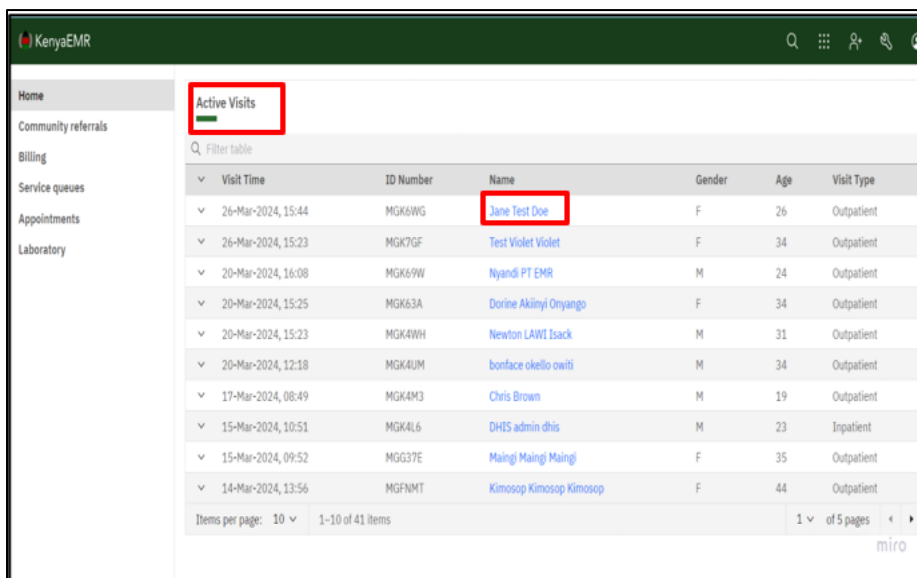
STEP	ACTION	Screenshot
1.	<p><b>Login to KenyaEMR</b></p> <p>On successful KenyaEMR system access, you should be navigated to the login page.</p> <p>Authenticate entry by proving a valid username and password on the fields, then click the <b>“Continue”</b> button.</p>	 <p>The screenshot shows two sequential steps of the login process. The first step shows the 'Username' field with 'Admin' entered and a green 'Continue' button. The second step shows the 'Password' field with masked characters and a green 'Log in' button. Arrows indicate the flow from the first step to the second. Yellow callout boxes at the bottom of each screenshot provide instructions: 'Enter a Valid UserName and Click Continue' and 'Enter a Valid Password and Click Continue'. A 'miro' watermark is visible in the bottom right corner.</p>

2.	<p><b>KenyaEMR 3.x Landing page</b></p> <p>Upon successful login, you shall be navigated to system Landing Page.</p> <p>Select the appropriate location and click Confirm.</p>	 <p>The screenshot shows the 'Welcome Admin' landing page. It includes a search bar for location selection. Three radio button options are listed: 'Meru District hospital' (which is selected), '1 Main Store', and '2 Main Pharmacy'. A red box highlights these options, with an arrow pointing to a yellow callout box that says 'Select the applicable Location'. Below the options is a checkbox for 'Remember my location for future logins' and a green 'Confirm' button, which is also highlighted with a red box and an arrow pointing to a yellow callout box that says 'Click the confirm button'. A 'miro' watermark is visible in the bottom right corner.</p>
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3.

### KenyaEMR Homepage

From KenyaEMR homepage, a user can access the Active visits lists, displaying all patients scheduled for a visit in a particular day.



4.

### Accessing Programs a patient is enrolled in.

From the left side bar navigation, select “Care Panel” to access the Program Summary Tab.

Program Summary allows a user to access all Services a patient has been enrolled in as applicable according to *Age, Gender, and Eligibility status*.



5.

### Discontinuing a Patient from a service

#### Step 1:

Select the service to discontinue patient from

#### Step 2:

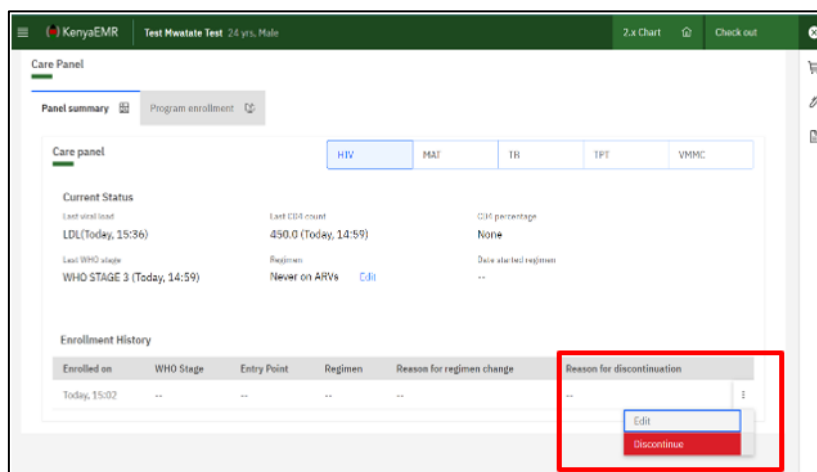
Access the Enrollment form.

#### Step 3:

Select Action at the end of the enrollment details entry, under Reason for discontinuation.

#### Step 4:

Select Discontinuation to Load the discontinuation form.



<p>6.</p>	<p><b>Discontinuation form</b>          Once a user selects the discontinue option, the system will load the discontinuation form from the <b>selected service program</b>.</p> <p><i>Example Selected service is HIV program.</i>  <i>Selecting Discontinue option loads the HIV discontinuation form.</i></p> <p>Add the Date discontinued and select discontinuation reason as applicable per service program.</p>	<p>The screenshot shows the 'HIV Discontinuation' form. The 'HIV Discontinuation' title is highlighted with a red box. The form includes a 'Save and close' button and a 'Discard' button. The 'Visit Details' section contains fields for Date (27/03/2024), Provider (admin - nicholas nicholas nicholas), and Location (Ngarua Health Centre). The 'HIV Discontinuation' section includes fields for Effective discontinuation date (dd/mm/yyyy) and Reason (dropdown menu).</p>
<p>7.</p>	<p><b>Discontinuing a Patient from a Death event</b></p> <p><i>Example, A patient enrolled in HIV Service Program Discontinuation by a death event.</i></p> <p><b>Step 1</b>          Select the Effective discontinuation date.</p> <p><b>Step 2:</b>          Select the Reason for discontinuation as Died.</p> <p><b>Step 3:</b>          Select the date the patient died.</p> <p><b>Step 4:</b>          Select the exact reason for death.</p> <p><b>Step 5:</b>          Select the specific cause of death as appropriate.</p> <p>Save and close the form, the system will give an alert that the form has been saved successfully and the patient has been discontinued from that service successfully.</p>	<p>This screenshot shows the 'HIV Discontinuation' form with several fields highlighted in red boxes. The 'Date' field is 27/03/2024. The 'Provider' is admin - nicholas nicholas nicholas. The 'Location' is Ngarua Health Centre. The 'HIV Discontinuation' section has the following highlighted fields: Effective discontinuation date (27/03/2024), Reason (Died), Date of Death, if Known (27/03/2024), Death reason (HIV disease resulting in cancer), and Specific cause of death (HIV disease resulting in multiple ...).</p>

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