


## SOP: How to Document OVC Services in KenyaEMR

<b>Tasks:</b>	Using OVC Module on KenyaEMR
<b>Objective:</b>	To support use of OVC Module and provide necessary services using the module
<b>Who:</b>	Healthcare providers, Counselors, Peer Educators
<b>Required Materials:</b>	Functional KenyaEMR Version 18.7.2 and above with OVC module
<b>Version:</b>	KenyaEMR Version 18.7.2 and above
<b>Last Updated:</b>	Mar 2024

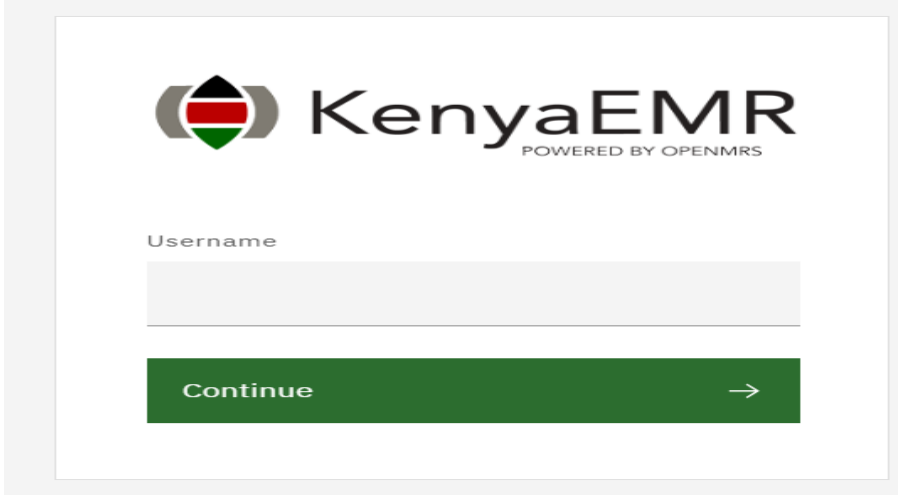
Step	Action	Screen shots
<b>Introduction</b>	<p>This document provides a detailed guide on the use of OVC module on the KenyaEMR system. The guide has been accompanied by relevant screenshot images for illustration purposes.</p> <p>The step-by-step guide is clustered into groups of related workflows for ease of reference.</p>	Refer to images
<b>Learning Objectives</b>	<p>By the end of this session, you will be able to:</p> <ul style="list-style-type: none"> <li>Successfully log into KenyaEMR.</li> <li>Enroll clients in OVC module.</li> <li>Discontinue client from OVC module and,</li> <li>Generate OVC reports.</li> </ul>	

## 1. Login and Registration

### Log into KenyaEMR

Before using the OVC module, the user is required to gain access to the KenyaEMR system by providing the correct username and password.

- Enter Username
- Enter Password
- Click "**Login**"



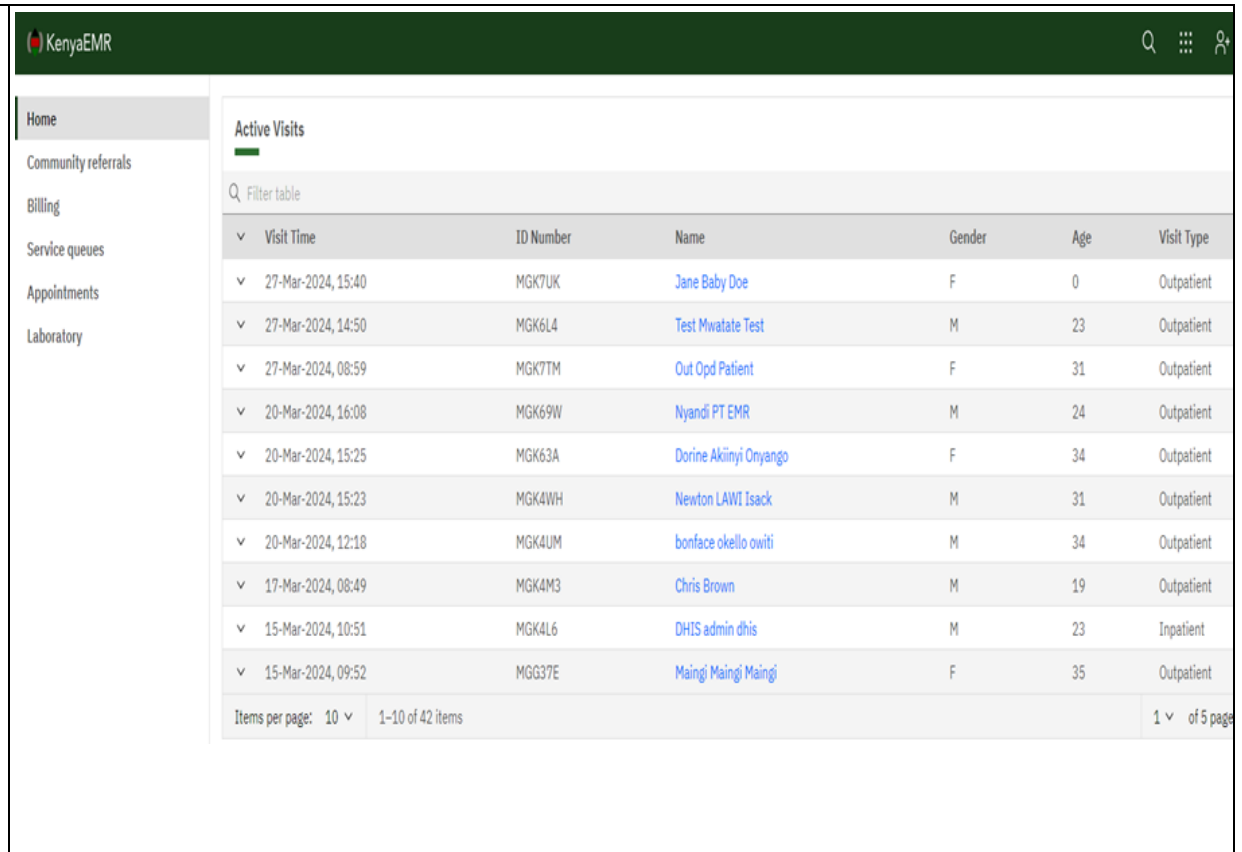
The screenshot shows the KenyaEMR login interface. At the top, there is the KenyaEMR logo, which consists of a stylized shield with black, white, red, and green sections, followed by the text "KenyaEMR" and "POWERED BY OPENMRS" in smaller text below it. Below the logo, there is a label "Username" above a light gray text input field. At the bottom of the form is a green button with the text "Continue" and a right-pointing arrow.

**KenyaEMR Landing Page**
**Step 1:**

After a successful login per role base, the KenyaEMR landing page opens.

The landing page comprises of Active Patient Visits:

To access OVC Module Click **Home** and then click **Specific patient in Question, Check in the patient, go to Care panel, program enrollment as highlighted**



The screenshot shows the KenyaEMR interface. On the left is a navigation menu with options: Home, Community referrals, Billing, Service queues, Appointments, and Laboratory. The 'Home' option is selected. The main content area displays 'Active Visits' with a search bar and a table of patient visits.

Visit Time	ID Number	Name	Gender	Age	Visit Type
27-Mar-2024, 15:40	MGK7UK	Jane Baby Doe	F	0	Outpatient
27-Mar-2024, 14:50	MGK6L4	Test Mwatate Test	M	23	Outpatient
27-Mar-2024, 08:59	MGK7TM	Out Opd Patient	F	31	Outpatient
20-Mar-2024, 16:08	MGK69W	Nyandi PT EMR	M	24	Outpatient
20-Mar-2024, 15:25	MGK63A	Dorine Akinyi Onyango	F	34	Outpatient
20-Mar-2024, 15:23	MGK4WH	Newton LAWI Isack	M	31	Outpatient
20-Mar-2024, 12:18	MGK4UM	bonface okello owiti	M	34	Outpatient
17-Mar-2024, 08:49	MGK4M3	Chris Brown	M	19	Outpatient
15-Mar-2024, 10:51	MGK4L6	DHIS admin dhis	M	23	Inpatient
15-Mar-2024, 09:52	MGG37E	Maingi Maingi Maingi	F	35	Outpatient

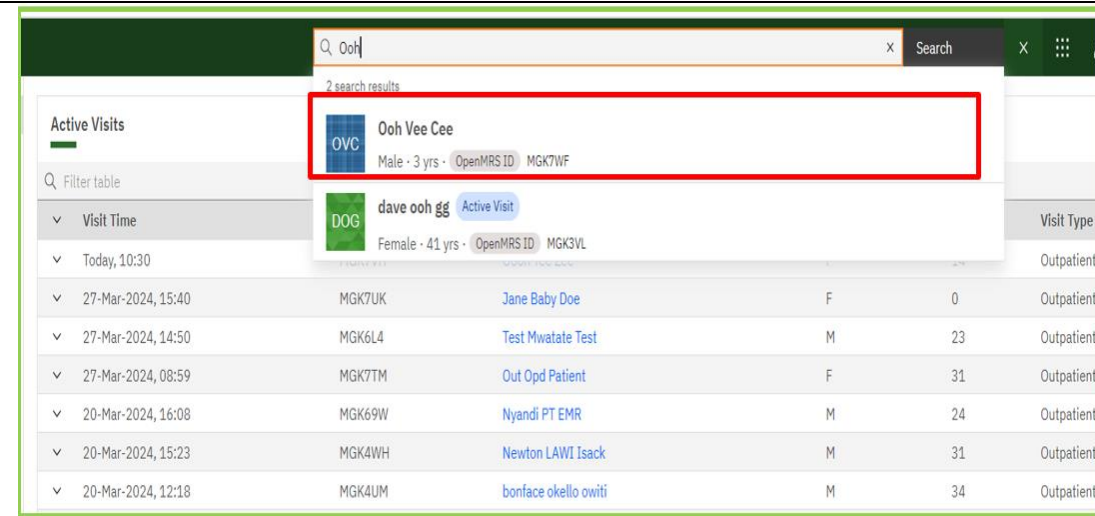
At the bottom of the table, there is a pagination control showing 'Items per page: 10' and '1-10 of 42 items'. On the far right, it shows '1 of 5 page'.

### Searching for eligible OVC clients

#### Step 2: Search for client eligible for OVC services.

- Client already enrolled in HIV Care
- Age 0 to 18 years

Select the Client



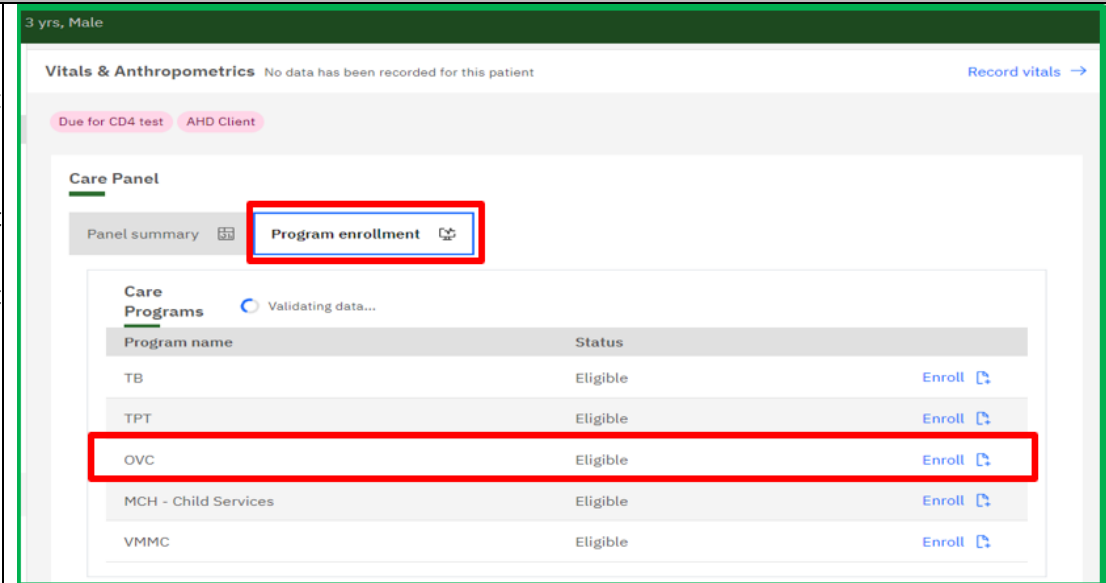
## 2. Enrolment into OVC

### Accessing OVC Module

#### Step 4: Enroll client for OVC services.

OVC module is accessible on client homepage (if they meet requirements above)

- The OVC module will now be available on the client care panel as highlighted.
- Click on enroll button to access OVC enrollment form.
- Fill in the OVC enrolment form and click save and close the form.



### OVC Enrollment Form

Fill in the OVC enrolment form and click enter to save the form.

**NB:** For normal Paed/Adult HIV care program interventions, use the existing encounter forms under MCH, HTS, Green card services, etc.

OVC Enrollment form

OVC Enrollment

Care Giver

Is care giver enrolled in this facility?

Yes

No

Care

Name

Giver

Gender

Female

Male

Relationship to client

Childrens home

Telephone number

0900768954

Child Protection Information Management System Linkage

Is client enrolled in CPIMS?

Yes

No

Provide CPIMS unique identifier

### 3. OVC Reporting Services

### Accessing OVC Reports

- Under reports, click on the OVC tab and select “Patients Currently on OVC” report.
- Click on the report to request it

Home Reports

Logged in as BEATRICE BEATRICE BEATRICE My Profile Log Out Help

Common Cohort Analysis HIV TB IPT MCH - Mother Services OTZ OVC MCH - Child Services

Key Population PrEP

Indicator

None

Patient Follow-Up Reports

Patients Currently on OVC

Patients currently on OVC program

**Patients currently on OVC Report**

- Once the report is successfully generated, you can choose to open it using Comma Separated Value (CSV) format or you can view it within the browser by selecting "View". The screenshot shows the appearance of the line list:

Patients Currently on OVC							
Summary							
Total: 1 Males: 0 Females: 1							
Name	CPMIS No	Sex	Age	Current Regimen	Last VL Result	Last VL Date	Partner Supporting
Child, Baby	-	F	11	AZT/3TC/DTG	Missing	Missing	Ampath

**Discontinuation from OVC Module**

- Discontinue from OVC module at the age of 18years or 20 years if the client is still a student.
- Go to the Care panel, then click panel summary, click the three dots as shown by the arrow under OVC module to access OVC discontinuation form
  - Using the drop-down menu, select the exit reason and enter the form to save the discontinuation and close the encounter