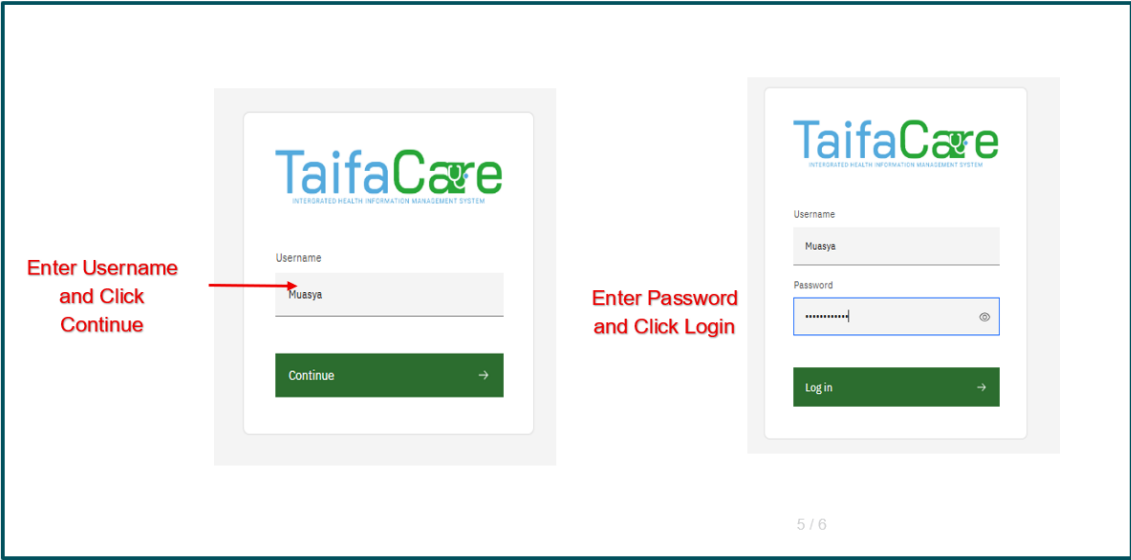


SOP: TaifaCare Community Referral User guide

[Last updated: August 2025]

Tasks:	End to end navigation of client registration module in TaifaCare
Objective:	To help users transfer patients from one level of healthcare to another and to pull patients referred to one healthcare or health facility. Operates on a tiered structure with different levels of care, from community-based care to tertiary hospitals
Who:	EMR users
Required Materials:	Username, password, computer installed with the latest version of TaifaCare, Token Configuration to allow exchange of information via HIE

Action	Illustration
Login to TaifaCare Enter the application server URL System “localhost:8080/openmrs” on the browser and click on the load button or Enter key from the keyboard to load the TaifaCare login page. On successful loading, authenticate entry by providing username and password on the fields, then click “Login” button	

TaifaCare Facility Home Page

Upon successful login, you shall be navigated to the facility's home Page.

TaifaCare

Kayole II Sub-District Hospital






Home

Patient services

Linkage services

Diagnostics

Claims Management

Referrals

Wards

Mortuary

Billing module

Clinic

Active Visits

Patients

4880

Total Visits Today

Patients

1

Scheduled For Today

Patients

46

Active Visits

Filter table

Visit Time	ID Number	Name	Gender	Age	Visit Type
Today, 12:59	MH7UTR	test test test	F	26	Outpatient
08-Aug-2025, 11:13	MGGPRG	Grace Grace Grace	F	47	Inpatient
08-Aug-2025, 11:07	ML4PFR	summer Fall Winter	F	31	Inpatient
23-Jul-2025, 16:00	MGKGJX	Raphael Raphael Raphael	F	50	Outpatient
22-Jul-2025, 14:54	ML4PEU	Desmond Quinter Jael	M	30	Outpatient
22-Jul-2025, 07:19	MK9ULY	Milka Milka Milka	F	19	Outpatient
18-Jul-2025, 10:17	ML4P7A	OGWANJO PETER MATORO	M	44	Morgue
17-Jul-2025, 13:23	MGFFRU	Getrine Getrine Getrine	F	42	Outpatient
17-Jul-2025, 13:21	ML4P6D	Joan Joan Otieno	F	43	Outpatient
17-Jul-2025, 13:20	ML4P4F	min janyuongo owang	M	32	Outpatient

Items per page: 10

1-10 of 4000 items

1 of 400 pages

Accessing community referral

Steps

From the homepage Click
“Referrals” button.

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Items per page: 10

1-10 of 4000 items

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After clicking Referrals click pull referrals to get the list of patients transferred to the facility.

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Referrals

Kayole II Sub-District Hospital

Today, 13:23

From Community

From Facility

Completed

Pull Referrals

Refer Patient

Referred Patients

Filter table

UPI	Name	Gender	Birth Date	Date Referred	Referred From	Department	Actions
There are no new referrals to this facility							

1.From Community

Are the entry point into the health system for many people especially from rural areas after given healthcare services such as preventive care, health education, maternal and child health services and treatment for common illnesses.

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Referrals

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Today, 13:23

From Community

From Facility

Completed

Pull Referrals

Refer Patient

Referred Patients

Filter table

UPI	Name	Gender	Birth Date	Date Referred	Referred From	Department	Actions
There are no new referrals to this facility							

2.From Facility

These are patients transferred from a lower-level facility to a higher-level facility.

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Kayole II Sub-District Hospital

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Referrals

From Community

From Facility

Completed

Pull Referrals

Refer Patient

Referred Patients

🔍 Filter table

UPI	Name	Gender	Birth Date	Date Referred	Referred From	Department	Actions
There are no new referrals to this facility							

📍 Kayole II Sub-District Hospital

🕒 Today, 13:23

3. Completed

At this level the doctor or nurse assesses the patient's condition and determines if the patient will receive medical care from that facility or needs to be transferred to a higher-level healthcare for more specialized care

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Kayole II Sub-District Hospital

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Facility Wide

Referrals

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From Community

From Facility

Completed

Pull Referrals

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UPI	Name	Gender	Birth Date	Date Referred	Referred From	Department	Actions
There are no new referrals to this facility							

THE END