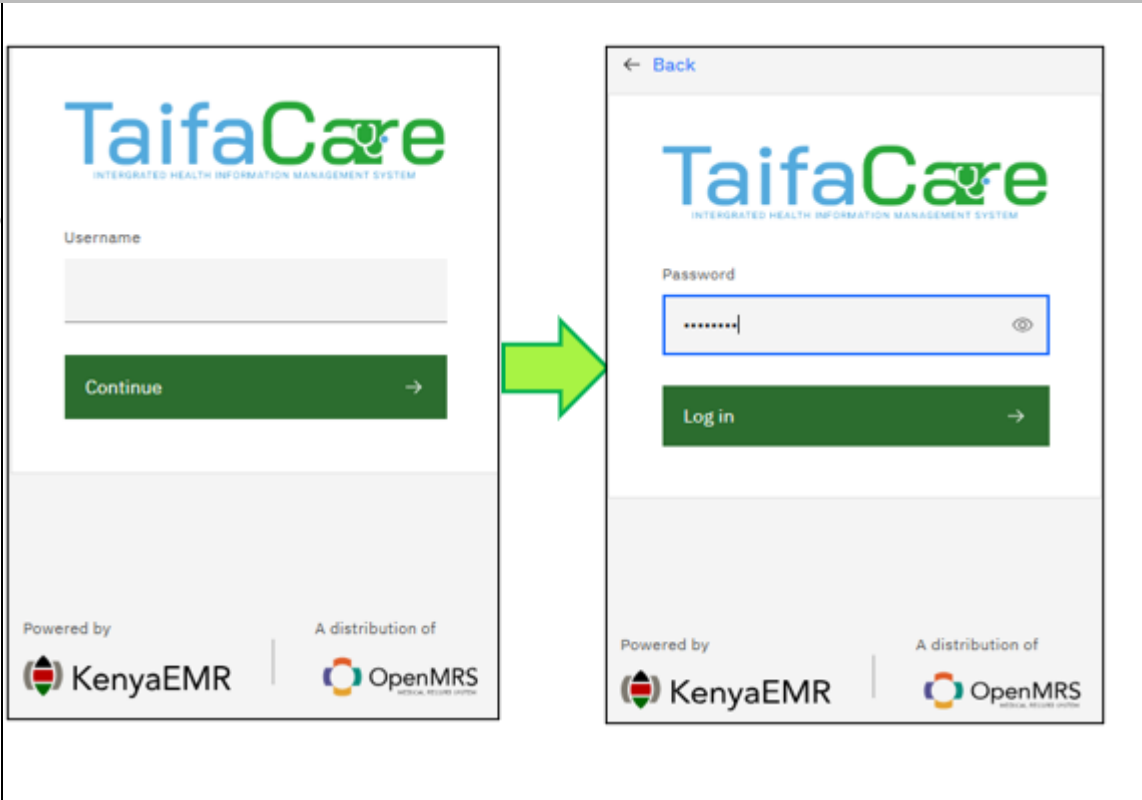


SOP: How to Document Alcohol and Drug Abuse in Taifa Care

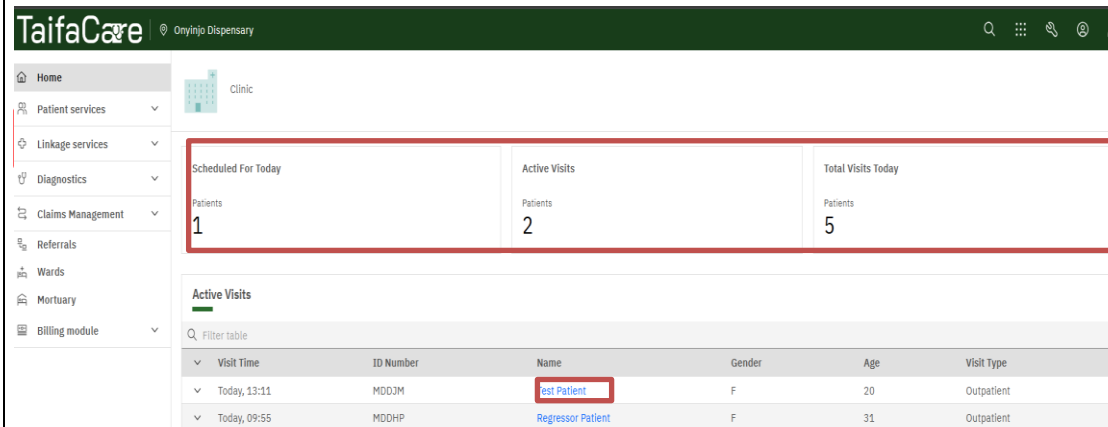
Tasks:	To Complete Alcohol and Drug Abuse Screening Form in Taifa care
Objective:	Submit Taifa care Alcohol and Drug Abuse Screening
Who:	EMR user/HRIO/Data clerk
Required Materials:	Username, password, computer installed with Taifa Care latest version
Version:	Taifa care Version (19.2.0 and above)
Last Updated:	August 2025

Step	Action	Screen shots
Introduction	This document provides a detailed workflow on how to fill the Complete Alcohol and Drug Abuse Screening Form in the Taifa care . The guide is accompanied by relevant screenshot images for illustration purposes.	

Log into Taifa Care	Enter the application server URL System “localhost:8080/openmrs/spa/login” and click on the load button or Enter key from the keyboard. On successful loading, you should be navigated to the system login page. Authenticate entry by providing username and password on the fields, then click “Login” button	 The diagram illustrates the login process for TaifaCare. It starts with a screenshot of the initial login page, which features the 'TaifaCare' logo, the subtitle 'INTEGRATED HEALTH INFORMATION MANAGEMENT SYSTEM', a 'Username' input field, and a green 'Continue' button with a right arrow. A large green arrow points to the second screenshot, which shows the password entry screen. This screen includes a 'Back' link, the 'TaifaCare' logo, the subtitle, a 'Password' input field with a toggle icon, and a green 'Log in' button with a right arrow. Both screenshots show the footer with 'Powered by KenyaEMR' and 'A distribution of OpenMRS'.
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KenyaEMR landing page

After a successful login, the KenyaEMR landing page (**Active visits, Total Visits & Scheduled for Today**) will be opened. Click Home to navigate to the KenyaEMR Homepage.



Locating the Alcohol and Drug Abuse Screening Form

- From the landing page, select the client of interest from the active line list.
- If a client is not available on the active line list, proceed to search for a client. ([refer to the search procedure](#))
- Upon successful search, **select** the client's name and **check in** to start a visit. ([Refer to the check in guide](#))

Active Visits

Q Filter table

Visit Time	ID Number	Name	Gender	Age	Visit Type
Today, 08:37	MGLDCH	Jaribio La Mgonjwa	M	33	Outpatient
21-Oct-2024, 15:36	MGLD9M	SPADE ATIENO BOOKER	F	30	Outpatient
20-Oct-2024, 23:12	MGKKWY	pauline mugendi were	F	44	Outpatient
18-Oct-2024, 18:36	MGLCX6	Mary Kerubo Kiage	F	22	Outpatient
18-Oct-2024, 10:32	MGKNR9	Fahari Test client	F	26	Outpatient
18-Oct-2024, 03:34	MGLCUE	Jonh Gachagua Ruto	M	16	Outpatient
17-Oct-2024, 19:27	MGH7WL	mercyline mercyline mercyline	F	29	Outpatient
17-Oct-2024, 14:42	MGLCNN	Pamela Kerubo Omaore	F	15	Inpatient
17-Oct-2024, 13:00	MGLCRJ	ADANI JKIA ADANI	M	21	Outpatient
17-Oct-2024, 12:39	MGLCPL	DERIC OMBAT ONGERI	F	34	Outpatient

TaifaCare Onyija Dispensary

Patient summary
Vitals & Anthropometrics
Medications
Care panel
Results
Orders
Visits
Allergies
Conditions
In Patient
Immunizations
Attachments
Appointments
Billing
Referrals
Relationships
Case management
SHR Portal

Clinical views
Clinical Encounter
Specialized Clinics
Insurance benefits

Elwyn Gray Mitchell Female Active Visit
25 yrs · 2000 · OpenMRS ID: MARYE
Show more

Vitals & Anthropometrics No data has been recorded for this patient
Record vitals

Care Panel
Panel summary Program enrollment Machine Learning

Care Programs Validating data...

Program name	Status	
HIV	Eligible	Enroll
Violence screening	Eligible	Enroll
MAT	Eligible	Enroll
NCD	Eligible	Enroll
TB	Eligible	Enroll
TPT	Eligible	Enroll
MCH - Mother Services	Eligible	Enroll
KVP	Eligible	Enroll

Clinical forms
Adding to: Outpatient
Current active visit · Onyija Dispensary
alcoholo
Form Name (A-Z) Last completed
Alcohol and Drug Abuse Screening(CAGE-AID/CRAFT) Never

Completing the Alcohol and Drug Abuse Screening Form

Fill in the first 3 questions of the screening form.

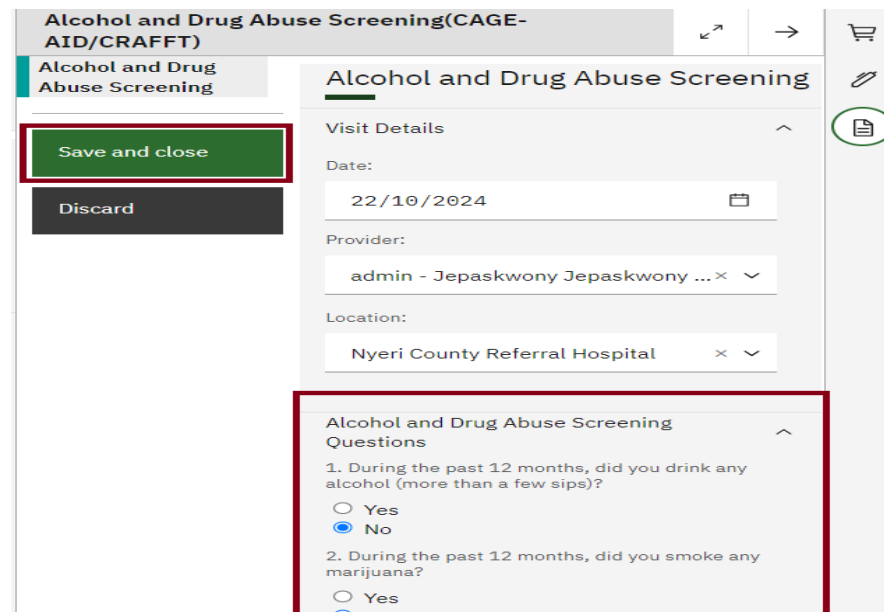
If the response to any of the three questions is a 'Yes', follow up questions will follow up

Follow up questions are determined by the age of the client as below.

CAGE AID – 10-19 years.

CRAFT – 20+ years.

Click 'Save and close' to save the form



Alcohol and Drug Abuse Screening(CAGE-AID/CRAFT)

Alcohol and Drug Abuse Screening

Save and close

Discard

Alcohol and Drug Abuse Screening

Visit Details

Date: 22/10/2024

Provider: admin - Jepaskwony Jepaskwony

Location: Nyeri County Referral Hospital

Alcohol and Drug Abuse Screening Questions

1. During the past 12 months, did you drink any alcohol (more than a few sips)?

☐ Yes

☒ No

2. During the past 12 months, did you smoke any marijuana?

☐ Yes

☒ No

Once the form is filled and saved, navigate to patient summary and click on **'Visits'** to access **'all encounters'** under which the completed forms will be accessible.

TaiFaCare MyInjo Dispensary

Patient summary
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EGM Elwyn Gray Mitchell ♀ Female Active Visit
25 yrs · 2000 · OpenMRS ID: MARYE

Vitals & Anthropometrics No data has been recorded for this patient
Record vitals →

Due for CACX Screening

Visits All encounters

Date & time	Visit type	Encounter type	Form name	Provider
11-Aug-2025, 14:44	Outpatient	Alcohol and Drug Abuse Screening	Alcohol and Drug Abuse Screening(CAGE-AID/CRAFT)	Quinn Gray Butler
09-Jul-2025, 14:15	Inpatient	Admission	--	Quinn Gray Butler
26-Jun-2025, 11:57	Outpatient	Transfer Request	In-Patient Admission Form	--
25-Jun-2025, 12:18	Outpatient	Neurology Clinic	Neurology Clinical Form	Jane Karimi Karimi
03-Jun-2025, 14:34	Outpatient	Immunizations	--	Test Pharmacist
03-Jun-2025, 13:56	Outpatient	Triage	Triage	Laboratory Laboratory Laboratory
03-Jun-2025, 13:54	Outpatient	Consultation	Clinical Encounter	Doctorco Doctorco Doctor
03-Jun-2025, 11:36	Outpatient	Drug Order	--	--
03-Jun-2025, 11:36	Outpatient	Drug Order	--	--
06-May-2025, 15:35	Outpatient	Consultation	Clinical Encounter	Sharon Morris Lewis

Items per page: 20 ▾ 1-10 of 10 items 1 ▾ of 1 page

THE END