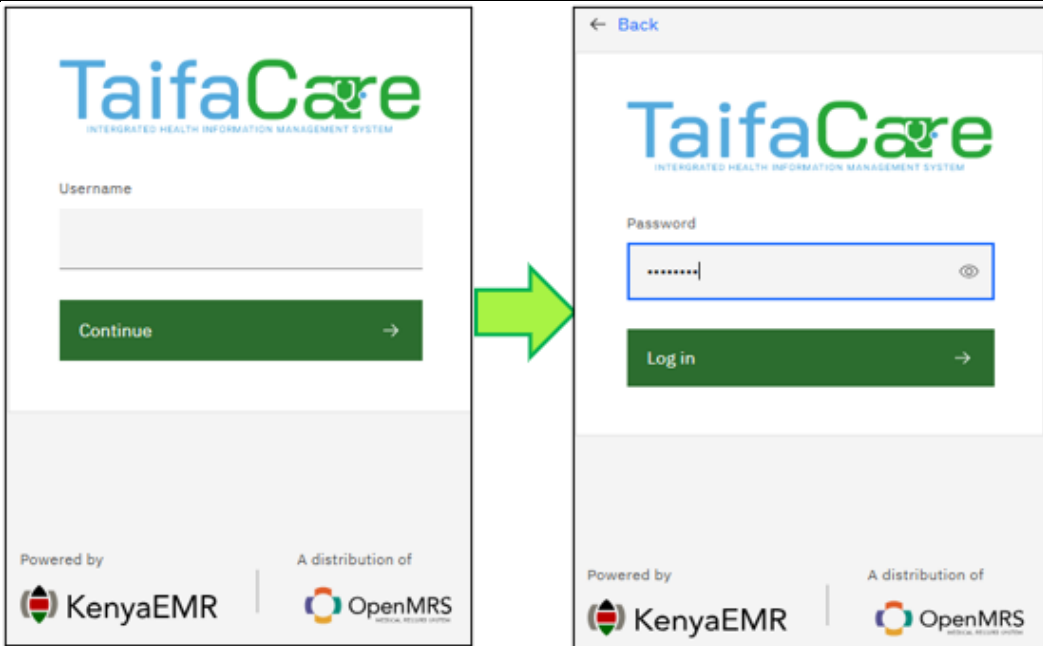


SOP: How to Document Family Planning Workflow in TaifaCare

[Last updated: August 2025]

Tasks:	Using Family planning examination Form in TaifaCare
Objectives:	Provide end user guide on use of Family planning examination Form in TaifaCare
Audience:	Healthcare Providers, Counsellors, Peer Educators
Required Materials:	Functional TaifaCare with Family planning module installed
Version:	TaifaCare Version 19.2.0 and above

Instruction	Illustration
Enter the application server URL System "localhost:8080/openmrs" on the browser and click on the load button or Enter key from the keyboard to load login page. On successful loading, authenticate entry by providing username and password on the fields, then click "Login" button	

After successfully login, the Home page will load showing active visits.

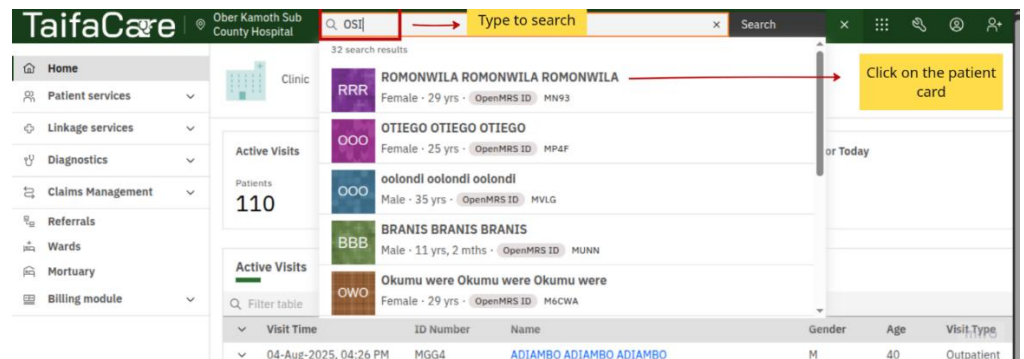
The screenshot shows the TaifaCare Home page for Location-9559. The left sidebar contains navigation links: Home, Patient services, Linkage services, Diagnostics, Claims Management, Referrals, Wards, Mortuary, and Billing module. The main content area displays three summary cards: Active Visits (110 Patients), Total Visits Today (0 Patients), and Scheduled For Today (32 Patients). Below these is a table titled 'Active Visits' with columns: Visit Time, ID Number, Name, Gender, Age, and Visit Type. The table lists 10 patients, including ADIAMBO ADIAMBO ADIAMBO, OMANGA OMANGA OMANGA, Zary Zary Zary, Uriah Uriah Uriah, Joanness Joanness Joanness, Osiyo Osiyo Osiyo, MARION MONICA MARION MONICA MARION MONICA, Ingutia Ingutia Ingutia, FLORANCE FLORANCE FLORANCE, and Dutea Dutea Dutea. At the bottom, it shows 'Items per page: 10' and '1-10 of 110 items'.

Visit Time	ID Number	Name	Gender	Age	Visit Type
04-Aug-2025, 04:26 PM	MGG4	ADIAMBO ADIAMBO ADIAMBO	M	40	Outpatient
04-Aug-2025, 04:15 PM	MFR3	OMANGA OMANGA OMANGA	F	26	Outpatient
04-Aug-2025, 03:40 PM	M46V9G	Zary Zary Zary	F	27	Outpatient
04-Aug-2025, 03:10 PM	M46UXW	Uriah Uriah Uriah	F	45	Outpatient
04-Aug-2025, 02:07 PM	M46UV4	Joanness Joanness Joanness	M	8	Outpatient
04-Aug-2025, 12:51 PM	M46UE7	Osiyo Osiyo Osiyo	F	22	Outpatient
04-Aug-2025, 12:39 PM	M46UAF	MARION MONICA MARION MONICA MARION MONICA	M	1	Outpatient
04-Aug-2025, 10:54 AM	M46TRE	Ingutia Ingutia Ingutia	M	73	Outpatient
02-Aug-2025, 11:37 AM	MGRX	FLORANCE FLORANCE FLORANCE	F	19	Outpatient
02-Aug-2025, 10:56 AM	M46TKR	Dutea Dutea Dutea	M	9	Outpatient

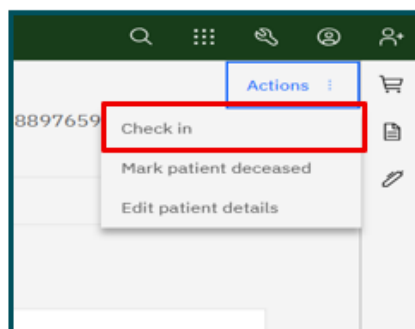
Click on the search icon to search for the client by name or ID.



Next search for the client using the name or ID number.



Check In the client to initiate the family planning service visit



Family Planning Examination Form
From client portal:
Access family planning Form from the clinical forms, Click on Family planning to access the form as highlighted

Form Name (A-Z)	Frequency
Cancer Screening and early diagnosis	Never
Clinical Encounter	Never
Cross Border Referral	Never
Cross Border Screening	Never
Depression Screening PHQ-9	Never
Family Planning	Never
Generalized Anxiety Disorder Assessment	Never
HIV Self Test Form	Never
HTS Retest Form	Never
Nutrition Form	Never
PrEP Initial Form	Never
Progress Note	Never
TB Screening	Never
Violence Screening	Never

Family Planning Examination Form
Fill in Field available,
First ever user of contraceptive?
Counselled on family planning?
Contraceptive dispensed at this visit?

Family Planning

* First ever user of contraceptive

☐ Yes
☐ No

* Counsellor on family planning?

☐ Yes
☐ No

* Contraceptive dispensed at this visit?

IUD Hormonal

* Type of visit for method

Quantity dispensed

This field is required!

To view patients past and current visit click on visit from patient profile, under all encounter displayed visit will be added

TaifaCare | Kayote II Sub-District Hospital

Visits **All encounters** [Click to view patient encounter](#)

Date	Time	Visit Type	Encounter Type	Encounter ID
12-Aug-	2025, 14:30	Outpatient	Family Planning	NIZIIGIMANA NIZIIGIMANA NIZIIGIMANA

FAMILY PLANNING COUNSELING Yes

Family planning status Yes

Method of family planning Mirena hormone-eluting intrauterine device (IUD)

EDUCATION/COUNSELING ORDERS No

Type of facility referred from Community

Referred for family planning services Yes

Violence type experienced Victim of intimate partner violence

CURRENT CONTRACEPTIVE USE New visit

Quantity distributed 3.0

PARTUM DOSING PERIOD Every forty-eight hours

Type of facility referred to Community

[Edit this encounter](#) [Delete this encounter](#)

12-Aug-2025 14:30 Outpatient Drug Order

THE END.