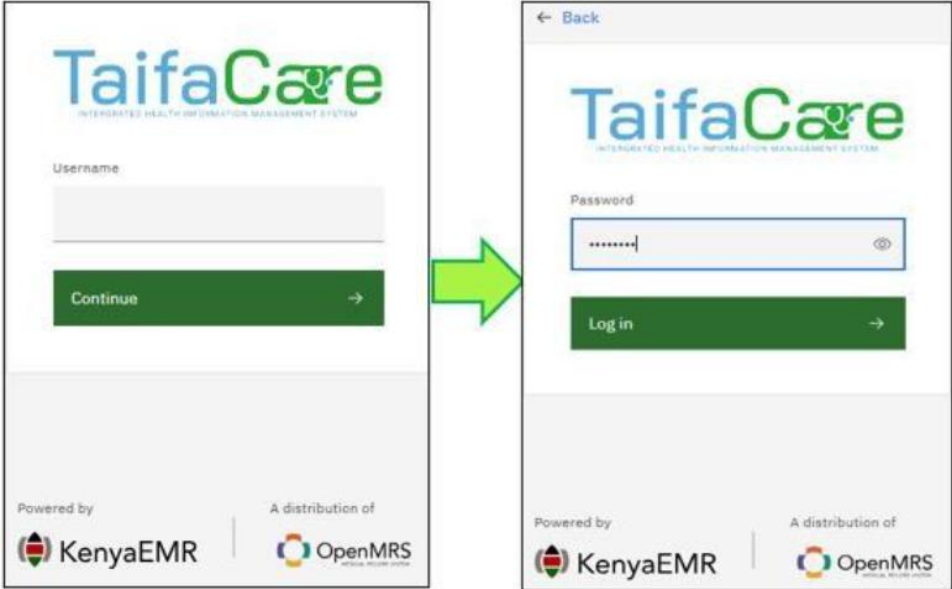


How to Record Vitals in TaifaCare

Tasks:	To Record vitals on TaifaCare
Objective:	Submit Taifa Care Triage Form
Who:	EMR user/Triage Nurse/Clinician
Required Materials:	Username, password, computer installed with TaifaCare latest version
Version:	Taifa Care Version 19.2.0 and above
Last Updated:	Aug 2025

Step	Action	Screen shots
Introduction	This document provides a detailed workflow on how to Record vitals in the Taifa Care system. The guide is accompanied by relevant screenshot images for illustration purposes.	

Log into Taifa Care	The user is required to gain access into the Taifa Care system by supplying correct username and password. - Enter Username - Enter Password - Click “Login”	
KenyaEMR landing page	After a successful login, the Taifa Care landing page (Active visits) will be opened. Click Home to navigate to the TaifaCare Homepage.	

TaifaCare
Ober Kaimoth Sub County Hospital

Home
Patient services
Linkage services
Diagnostics
Claims Management
Referrals
Wards
Mortuary
Billing module

Clinic

Active Visits
Patients
110

Total Visits Today
Patients
0

Scheduled For Today
Patients
32

Active Visits

Filter table

Visit Time	ID Number	Name	Gender	Age	Visit Type
04-Aug-2025, 04:26 PM	MG64	george okumu	M	40	Outpatient
04-Aug-2025, 04:15 PM	MFR3	WINNIE AYIEKO	F	26	Outpatient
04-Aug-2025, 03:40 PM	M46V9G	JERUSA INDEKHWA ABWAJU	F	27	Outpatient
04-Aug-2025, 03:10 PM	M46UXW	SUSAN MELLINE ATIENO NDEGE	F	45	Outpatient
04-Aug-2025, 02:07 PM	M46UV4	MARY CHRISTINE OCHIENG	M	8	Outpatient
04-Aug-2025, 12:51 PM	M46UE7	ANGELINE AKOTH ONEKO	F	22	Outpatient
04-Aug-2025, 12:39 PM	M46UAF	SHERICK SMITH OTIENO	M	1	Outpatient
04-Aug-2025, 10:54 AM	M46TRE	EDWYNES ONYANGO ONYANGO WAMBIA	M	73	Outpatient
02-Aug-2025, 11:37 AM	MGRX	QUEENTER AYIEKO AKOTH	F	19	Outpatient
02-Aug-2025, 10:56 AM	M46TKR	EDREAN OTIENO NYUNJA	M	9	Outpatient

Items per page: 10
1-10 of 110 items
1 of 11 pages

Locating the Triage Form

- From the landing page, select the client of interest from the active line list.
- If a client is not available on the active line list, proceed to search for a client. (refer to the [search procedure](#))
- Upon successful search, select the client's name and **check in** to start a visit. (Refer to the [check in guide](#))

Active Visits

 Filter table

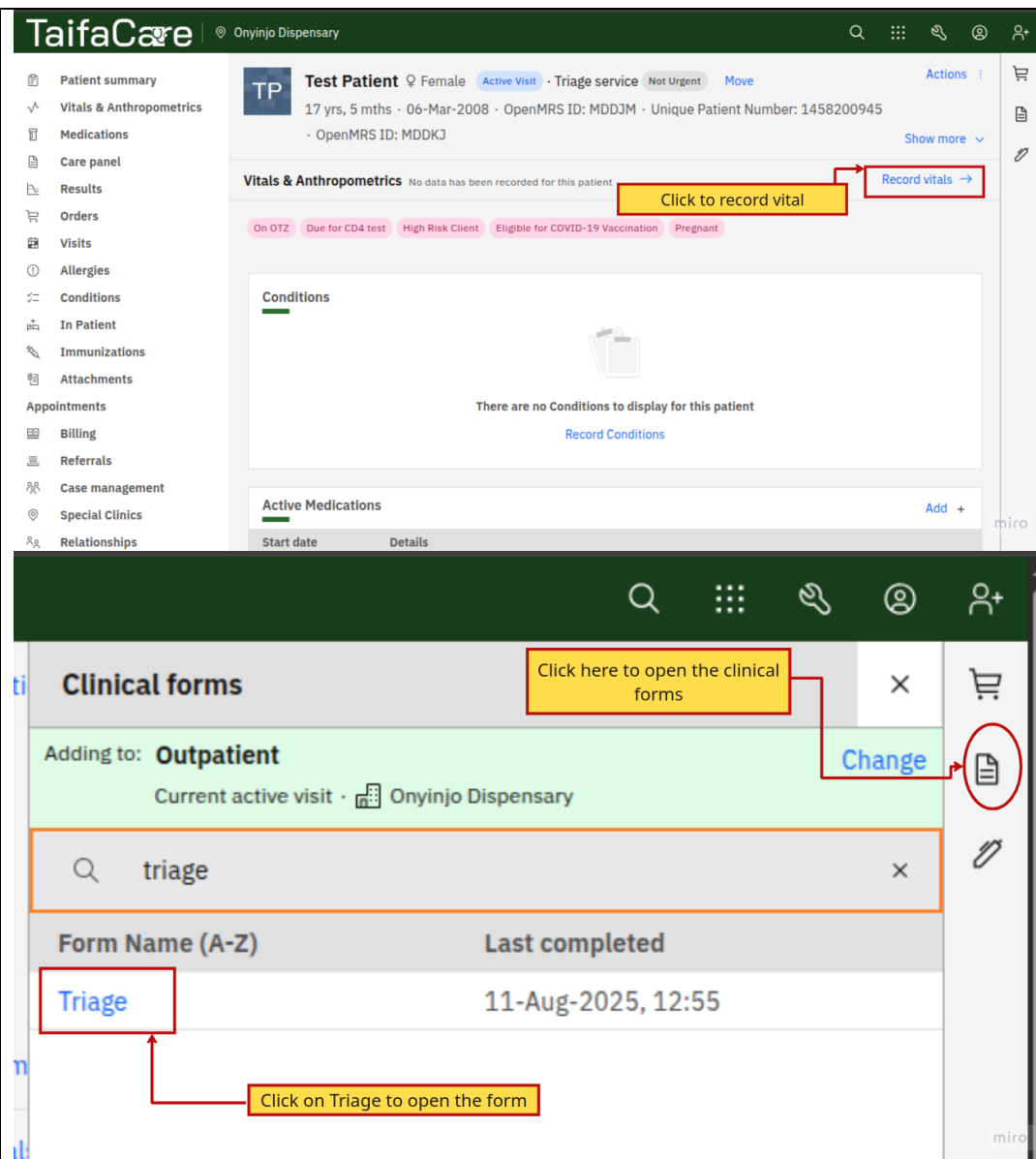
Visit Time	ID Number	Name	Gender	Age	Visit Type
Today, 16:23	MGFKEJ	Maringich Maringich Maringich	M	18	Outpatient
20-Mar-2024, 17:21	MGK67Y	my email Gmail	F	24	Outpatient
20-Mar-2024, 16:08	MGK69W	Nyandi PT EMR	M	24	Outpatient
20-Mar-2024, 15:34	MGK647	Rose Awino James	F	27	Outpatient
20-Mar-2024, 15:25	MGK4VK	hesbon atieno atieno	M	31	Outpatient
20-Mar-2024, 15:25	MGK63A	Dorine Akiinyi Onyango	F	34	Outpatient
20-Mar-2024, 15:23	MGK4WH	Newton LAWI Isack	M	31	Outpatient

Open the Triage form and Recording vitals

After checking-in the client, proceed to click on the **'Record vitals'** linkage on the patient profile (as highlighted) and open the Triage form.

Or after checking-in the client Navigate to the right panel, click on the clinical forms to open the forms, then search for the triage form on the search field.

Click on the Triage form to record the vitals.



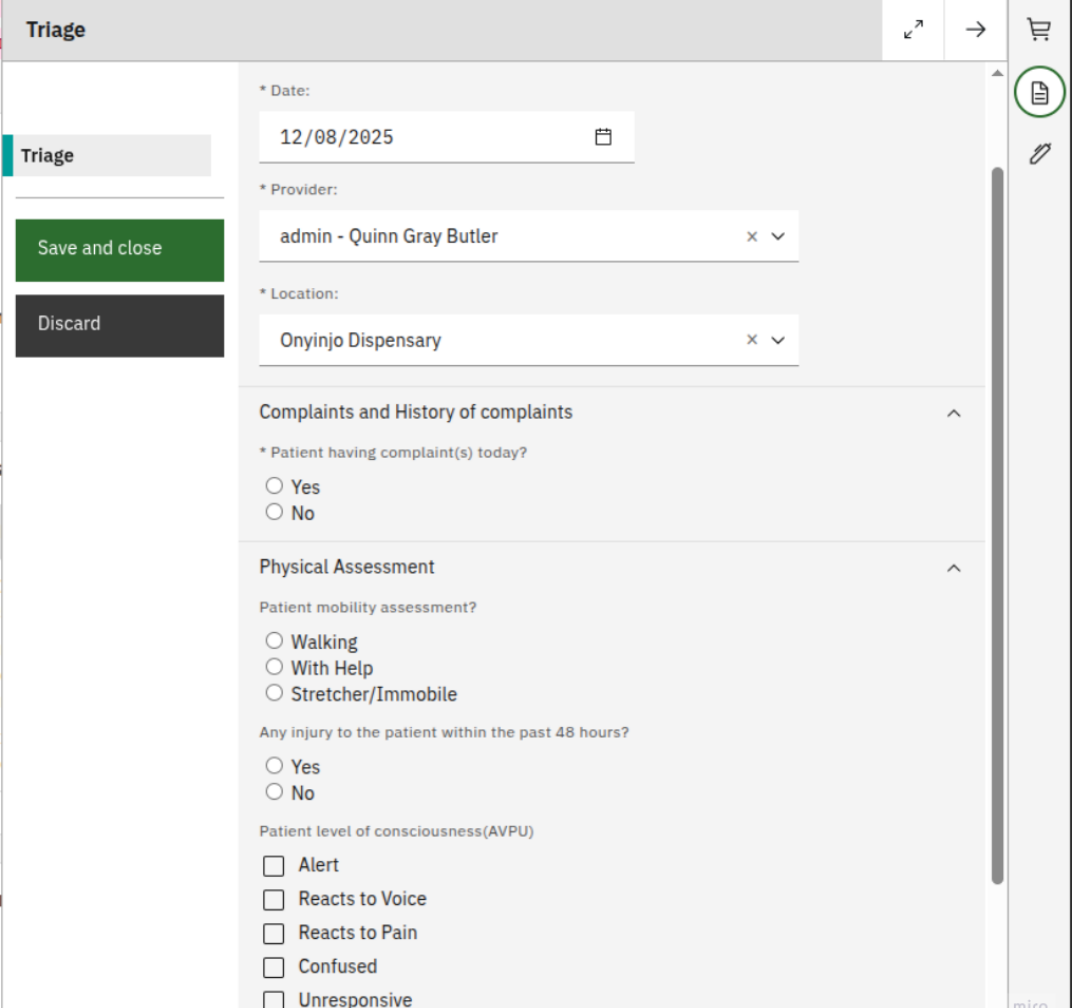
The screenshot displays the TaifaCare interface for a patient named 'Test Patient' (Female, 17 yrs, 5 mths, 06-Mar-2008). The interface is divided into two main sections: the top section for patient profile and vitals, and the bottom section for clinical forms.

Top Section (Patient Profile):

- Vitals & Anthropometrics:** A red box highlights the 'Record vitals' link, with a callout 'Click to record vital' pointing to it.
- Conditions:** A red box highlights the 'Record Conditions' link, with a callout 'Click here to open the clinical forms' pointing to it.
- Active Medications:** A red box highlights the 'Add +' link, with a callout 'Click on Triage to open the form' pointing to it.

Bottom Section (Clinical forms):

- Clinical forms:** A red box highlights the 'Clinical forms' header, with a callout 'Click here to open the clinical forms' pointing to it.
- Adding to: Outpatient:** A red box highlights the 'Change' link, with a callout 'Click on Triage to open the form' pointing to it.
- Search:** A red box highlights the search field containing 'triage', with a callout 'Click on Triage to open the form' pointing to it.
- Form List:** A table showing the 'Triage' form, last completed on '11-Aug-2025, 12:55'. A red box highlights the 'Triage' form name, with a callout 'Click on Triage to open the form' pointing to it.

Record physical Assessment	1. Record physical Assessment Record key intake details including the date, provider, and location for accountability. It captures whether the patient has current complaints, guiding the clinician’s consultation. The Physical Assessment gives an objective view of the patient’s condition, covering mobility status, any recent injuries, and level of consciousness (AVPU scale) from fully alert to unresponsive.	
--	---	--

Recording Vitals

2. Fill in the Vital signs i.e.

- Enter Patient's Temperature in degree Celsius (Numeric)
- Record Heart (Pulse) rate(bpm) in numeric.
- Enter blood pressure in mmHg, record systolic and Diastolic.
- Enter Oxygen saturation in percentage.

Note: You will be alerted if abnormal value is entered
 One can't save the form if the values are above maximum or Value is below minimum value.

Triage

Triage

Save and close

Discard

Vital Signs

Temperature (C) :

50

Max value should be 43

You can't exceed the maximum value

▲ Temperature is out of range (Normal range 35-37)

Mode of Collection?

- ☐ Axillary
☐ Forehead thermometer gun
☐ Oral

Pulse Rate

56

▲ Pulse Rate is out of range (Normal range 60-100)

An alert for abnormal values

Systolic B.P

Diastolic B.P

Respiratory Rate

Oxygen Saturation

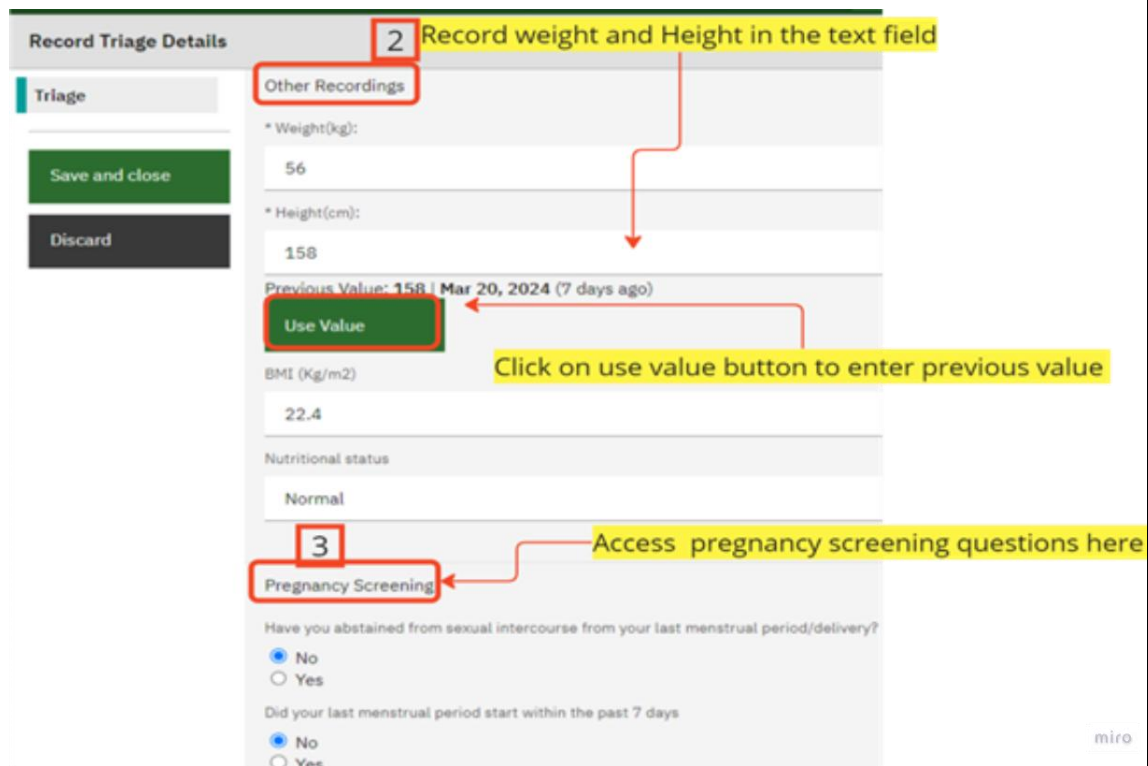
Recording Anthropometrics

3. Anthropometrics and other Recordings

- Record Weight(kg) and Height(cm) in Numeric
- N/B; You can use the previous value for Height.
- BMI (kg/m²) is auto calculated.
- Nutritional status is being auto populated.

3. Do pregnancy screening if eligible.

NB: This is only available for women.



The screenshot shows the 'Record Triage Details' form. The 'Triage' tab is selected. On the left, there are buttons for 'Save and close' and 'Discard'. The 'Other Recordings' section contains fields for Weight (kg) and Height (cm). The Weight field has a value of 56. The Height field has a value of 158. Below the Height field, it says 'Previous Value: 158 | Mar 20, 2024 (7 days ago)' and there is a 'Use Value' button. The BMI (Kg/m²) field shows 22.4. The Nutritional status field shows 'Normal'. The 'Pregnancy Screening' section is highlighted with a red box and a yellow callout. It contains two questions: 'Have you abstained from sexual intercourse from your last menstrual period/delivery?' with 'No' selected, and 'Did your last menstrual period start within the past 7 days?' with 'No' selected. Annotations include: '2 Record weight and Height in the text field' pointing to the Weight and Height fields; 'Click on use value button to enter previous value' pointing to the 'Use Value' button; and '3 Access pregnancy screening questions here' pointing to the 'Pregnancy Screening' section header.

Completing Vital recording

4. Recording Triage Notes

- Record triage notes if any in the text field provided on the 'Triage Notes'
- BMI (kg/m²) is auto calculated.
- Nutritional status is being auto populated.

5. Click '**Save and close**' to save the form

Record Triage Details

Triage

Click here to Save the form

Save and close

Discard

* Height(cm):

163

Previous Value: 163 | Mar 17, 2024 (10 days ago)

Use Value

BMI (Kg/m2)

21.1

Nutritional status

Normal

Triage Notes

Type Triage notes here

Triage Notes:

patient has fever

- To access patient's Vital history, on the left navigation panel, click on **'Vitals & Anthropometrics'**
- You can view in a table/chart as shown in the diagram

Patient Summary BP 124 / 98 mmHg Heart rate 78 rate/min R. rate 16 SpO2 90 % Temp 39 DEG C Weight 78 kg

Vitals & Anthropometrics

Care panel
 Medications
 Results Viewer
 Visits
 Allergies
 Conditions
 Immunizations
 Attachments
 Billing history
 Appointments
 Investigative Results
 Family History
 Clinical views ⓘ

click here to view vital and anthropometric history

click here to view in a table

Table view

Vitals

Date and time	Temperature (DEG C)	Blood Pressure (mmHg)	Pulse (rate/min)	R. rate
26 – Feb – 2024, 13:49	39	124 / 98	78	16
22 – Feb – 2024, 14:45	39	110 / 90	72	15
22 – Feb – 2024, 12:01	37	120 / 80	--	--

3 / 3 items Go to Summary 1 of 1 page

Anthropometrics

Date and time	Weight (kg)	Height (cm)	BMI (kg / m²)
26 – Feb – 2024, 13:49	78	123	51.6
22 – Feb – 2024, 14:45	67	123	44.3

miro

Vitals

Vital Sign Displayed

BP (mmHg)

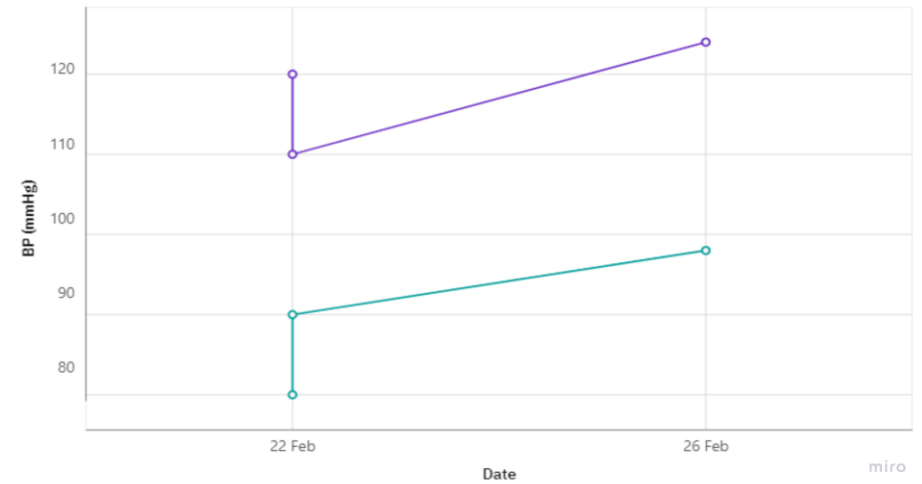
SpO2 (%)

Temp (DEG C)

R. rate (-)

Pulse (rate/min)

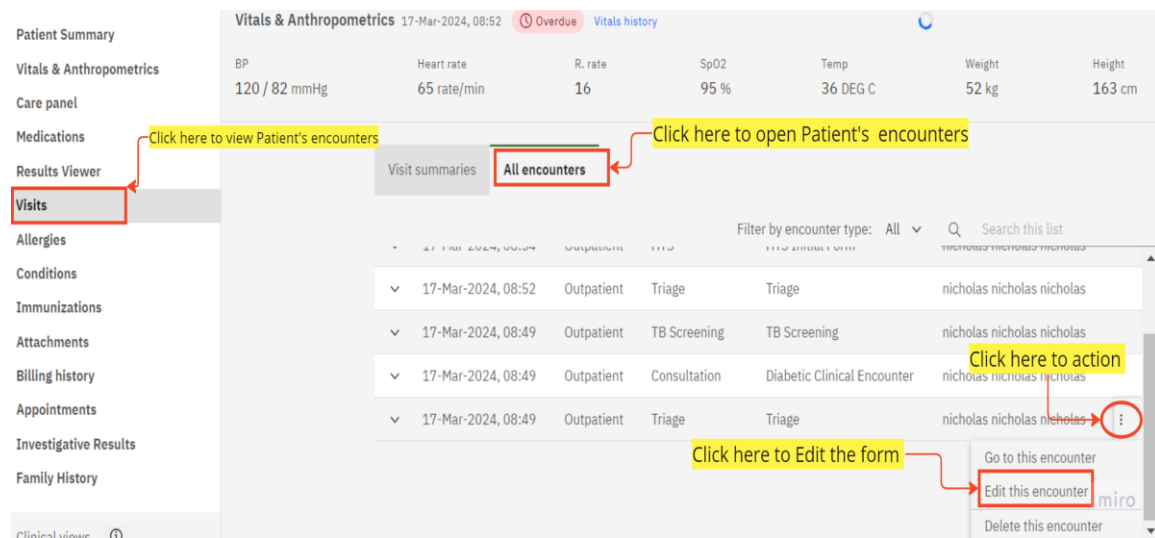
BP (mmHg)



Accessing Patient vital History

Editing the form

- Once the form is filled and saved, navigate to patient summary and click on 'Visits' to access 'all encounters' under which the completed forms will be accessible.



The screenshot displays the 'Patient Summary' page in the KeHMIS system. The left sidebar contains a navigation menu with the following items: Patient Summary, Vitals & Anthropometrics, Care panel, Medications, Results Viewer, **Visits** (highlighted with a red box), Allergies, Conditions, Immunizations, Attachments, Billing history, Appointments, Investigative Results, and Family History. The main content area is titled 'Vitals & Anthropometrics' and shows patient data for 17-Mar-2024, 08:52. Below this, there are tabs for 'Visit summaries' and 'All encounters' (highlighted with a red box). A yellow callout points to the 'All encounters' tab with the text 'Click here to open Patient's encounters'. Below the tabs, there is a table of encounters with columns for date, time, location, and encounter type. The table lists four encounters, all for 'Outpatient' visits. A yellow callout points to the 'All encounters' tab with the text 'Click here to view Patient's encounters'. At the bottom right, there is a dropdown menu with options: 'Go to this encounter', 'Edit this encounter' (highlighted with a red box), and 'Delete this encounter'. A yellow callout points to the 'Edit this encounter' option with the text 'Click here to Edit the form'. Another yellow callout points to the three-dot menu icon with the text 'Click here to action'.

THE END